



**DUNCANVILLE COMMUNITY AND ECONOMIC  
DEVELOPMENT CORPORATION (DCEDC)  
REGULAR BOARD MEETING  
DUNCANVILLE CITY HALL/BRIEFING ROOM  
203 E. WHEATLAND RD., DUNCANVILLE, TX 75116  
(972) 780-5000  
MONDAY, SEPTEMBER 23, 2024, 6:00 PM**

## **AGENDA**

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*The City of Duncanville DCEDC meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during DCEDC Regular Sessions. If you require special assistance, please contact the City Secretary at (972) 780-5017 or write to 203 E. Wheatland Road, Duncanville, TX 75116 or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.*

**As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting. The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment.**

**Agendas are subject to alteration and revision up to and no later than 72 hours prior to the posted meeting time.**

**To view the live meeting or previous meetings click on the link below.  
<https://duncanvilletx.new.swagit.com/views/454/>.**

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### **CALL TO ORDER**

### **INVOCATION**

### **PLEDGE OF ALLEGIANCE**

#### **1. CITIZEN'S PUBLIC FORUM**

To submit a comment via email and for your comments to be reviewed by the Board, the following information is required:

**2. RECEIVE DIRECTOR’S REPORTS**

- a. **HOTEL OCCUPANCY TAX (HOT) FUNDS – TRAINING**

**3. BRIEFINGS AND PRESENTATIONS – NO ACTION OR DELIBERATION WILL TAKE PLACE ON THESE ITEMS**

- a. **BUDGET UPDATE - JENNIFER OTEY**
- b. **ARTS FUNDING POLICY -VICTOR BARRERA**
- c. **COMPREHENSIVE PLAN REVIEW - VICTOR BARRERA**
- d. **PROCUREMENT POLICY – VICTOR BARRERA**
- e. **RESOLUTIONS – VICTOR BARRERA**
- f. **BYLAWS – AMENDMENT – VICTOR BARRERA**
- g. **RULES OF PROCEDURES – VICTOR BARRERA**
- h. **SPECIAL EVENTS UPDATE – LOLECIA DAY**

**4. RECEIVE AND DISCUSS THE FOLLOWING REPORTS:**

- a. **DCEDC MONTHLY BUDGET REPORT AUGUST 2024**
- b. **CITY SALES AND USE TAX COMPARISON SUMMARY FOR AUGUST 2024**
- c. **DUNCANVILLE FIELDHOUSE SPORTS FACILITY FINANCIALS STATUS REPORT FOR AUGUST 2024**
- d. **MAIN STATION DUNCANVILLE, LTD’S MONTHLY FINANCIALS FOR AUGUST 2024**
- e. **DCEDC & HOTEL OCCUPANCY TAX FUNDS GRANTS AWARDED FINANCIAL REPORT**

**5. CONSIDER APPROVAL OF THE DCEDC MINUTES FOR THE REGULAR MEETING HELD ON AUGUST 26, 2024, AND SPECIAL MEETING ON SEPTEMBER 9, 2024**

**6. HOTEL OCCUPANCY TAX (HOT) FUNDS TRAINING – ROBERT E. HAGER, CITY ATTORNEY.**

**7. PUBLIC HEARINGS**

- a. **CONDUCT A PUBLIC HEARING TO DISCUSS AND CONSIDER AN AGREEMENT WITH THE GREAT AMERICAN SHOOT-OUT (GASO) FOR HOTEL OCCUPANCY TAX FUND GRANT IN THE AMOUNT UP TO \$60,000 LOCATED AT 12405 WATER OAK DRIVE, FORT WORTH, TEXAS 76244; AND AUTHORIZE THE BOARD PRESIDENT TO EXECUTE NECESSARY DOCUMENTS.**

- b. CONDUCT A PUBLIC HEARING TO DISCUSS AND CONSIDER AN AGREEMENT WITH HOOPFEST BASKETBALL, LLC, FOR HOTEL OCCUPANCY TAX FUND GRANT IN THE AMOUNT UP TO \$85,000 LOCATED AT 5565 DEER CREEK DRIVE, DALLAS, TEXAS 75228; AND AUTHORIZE THE PRESIDENT TO EXECUTE NECESSARY DOCUMENTS.**
- c. CONDUCT A PUBLIC HEARING TO DISCUSS AND CONSIDER AN AGREEMENT WITH THE DUNCANVILLE LIONS CLUB FOR HOTEL OCCUPANCY TAX FUND GRANT IN THE AMOUNT OF UP TO \$75,000 LOCATED AT P.O. BOX 383025, DUNCANVILLE, TX 75137; AND AUTHORIZE THE PRESIDENT TO EXECUTE NECESSARY DOCUMENTS.**
- d. CONDUCT A PUBLIC HEARING TO DISCUSS AND CONSIDER AN AGREEMENT WITH THE DUNCANVILLE CHAMBER OF COMMERCE LOCATED AT 300 EAST WHEATLAND ROAD, DUNCANVILLE, TX 75116; AN AUTHORIZE THE PRESIDENT OT EXECUTE NECESSARY DOCUMENTS.**

## **8. EXECUTIVE SESSION**

In accordance with the Texas Government Code, the DCEDC shall convene into closed executive session pursuant to the following section: Section 551.071 – Consultations with City Attorney, or special counsel, regarding pending or contemplated litigation:

- DISPOSITION OF REAL ESTATE

In accordance with the Texas Government Code, the DCEDC shall convene into closed executive session pursuant to the following section: Section 551.087 (2) – Deliberation Regarding Economic Development Negotiations, to deliberate the offer of a financial or other incentive to a business prospect:

## **9. RECONVENE INTO OPEN SESSION**

## **10. TAKE ANY NECESSARY OR APPROPRIATE ACTION AS A RESULT OF CLOSED EXECUTIVE SESSION**

## ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Duncanville City Hall, a place convenient and readily accessible to the general public, as well as to the City's website; [www.duncanvilletx.gov](http://www.duncanvilletx.gov) and said Notice was posted on the following date and time: **Friday, September 20, 2024, at 3:00 P.M.** and remained posted for at least two hours after said meeting was convened.

*Victor M. Barrera*

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**MR. VICTOR M. BARRERA**  
**ECONOMIC DEVELOPMENT DIRECTOR**

**TIME: 2:15 p.m.**

**DATE: September 20, 2024**