



Arts Commission

Regular Meeting Agenda

Old Duncanville Library / City Hall Annex
103 E. Wheatland Rd., Duncanville, TX 75116

Tuesday, August 27, 2024

6:30 PM

1. Call to Order
2. Receive public comments, limit 2 minutes per individual speaker.

To submit a comment via email and for your comments to be read, the following information is required:

- i. Submit a comment by 4:00 PM on Tuesday, August 27, 2024
- ii. Email alex.hamby@duncanvilletx.gov
- iii. Email Title: Arts Commission Public Comment — August 27th.
- iv. First and last name; and home address.

The staff liaison will set a two-minute time limit on comments as they are read. All comments will be included in the meeting minutes.

3. Commissioners Reports (limit to 2 minutes each)
 - a. Calendar (requested by Anne Perry)
4. The Arts Commission to consider the following Minutes:
 - a. 2023-03-13 – Arts Commission – Workshop Minutes
 - b. 2023-05-23 – Arts Commission – Regular Meeting Minutes
 - c. 2023-06-13 – Arts Commission – Workshop Minutes
 - d. 2023-06-27 – Arts Commission – Regular Meeting Minutes
 - e. 2023-07-25 – Arts Commission – Regular Meeting Minutes
 - f. 2023-08-27 – Arts Commission – Regular Meeting Minutes
 - g. 2024-01-23 – Arts Commission – Regular Meeting Minutes
 - h. 2024-02-27 – Arts Commission – Regular Meeting Minutes
 - i. 2024-03-26 – Arts Commission – Regular Meeting Minutes
 - j. 2024-05-02 – Arts Commission – Workshop Minutes
5. The Arts Commission to receive a report on Juneteenth (requested by Dr. Anne Perry).
6. Arts Commission to review the Arts and Humanities Month Proclamation and adopt a recommendation for Duncanville Mayor Greg Contreras to read said proclamation during the Proclamations and Presentations portion of a September 2024 City Council Regular Meeting.
7. Hispanic Heritage Month Pop-Up Gallery planning discussion.
8. Summer Mixer discussion.
9. Discuss Nasher Sculpture Center, Hugh Hayden: Homecoming.
10. Discuss Collab Open House and “Come Together” Photo Competition (requested by Ron Thompson).

11. Arts in Duncanville *Strategic Plan* discussion continued.

12. Adjournment.

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act to the digital kiosk located at the entrance to the City of Duncanville, Texas City Hall, a place convenient and readily accessible to the general public, as well as to the City's website www.DuncanvilleTX.gov and said Notice was posted by Friday, August 23, 2024, at 5:00 PM and remained posted for at least two hours after said meeting was convened.

Alex Hamby
Communications and Marketing Administrator

A workshop of the Arts Commission was held via Zoom on March 13, 2023, at 8:01 PM, with a quorum present to wit:

- ☒ Ron Thompson, Chair
- ☒ Timothy Perry, Vice-Chair
- ☒ Angela Thorpe-Harris
- ☒ Anne Perry
- ☒ Tiffiney Wyatt

Francisco Ramos, Communications and Marketing Specialist, served as Staff Liaison
No members of the public were also in attendance.

1. Call to Order

The meeting was called to order by Ron Thompson, Commission Chair, at 8:01 PM.

2. Receive public comments.

No comments were received by the 4:00 PM cutoff.

3. Discussion on the City of Duncanville's Juneteenth event and the Arts Commission's opportunities to participate.

Commissioner Tiffiney Wyatt briefed the group regarding the opportunity to participate on the 2023 Best Southwest Juneteenth Celebration Art Competition. She added the theme of this year's Juneteenth Celebration would be the "Joy of Juneteenth."

The Arts Commission was recommended as a collaborator to oversee the Juneteenth Celebration Art Competition, performing the Call for Artists, and selecting winners who will be displayed at the D.L. Hopkins Jr. Senior Center, which will serve as an arts' pop-up.

Chair Thompson remarked about the exciting opportunity and requested a list of responsibilities.

It was proposed that other Best Southwest City Arts Commissions (DeSoto) be invited to participate.

Vice-Chair Perry questioned the role of the Arts Commission for the event. Commissioner Thorpe-Harris agreed.

More information was expected to be received from Angela Owens, City of Duncanville Event Planner, during the March 28, 2023, regular meeting.

APPROVED:

ATTESTED:

RON THOMPSON, CHAIRMAN

ALEX HAMBY, STAFF LIAISON



Arts Commission

Regular Meeting Minutes

A meeting of the Arts Commission was held at Duncanville City Hall on Tuesday, May 23, 2023, at 6:30 PM, with a quorum present to wit:

- ☒ Ron Thompson, Chair
- ☒ Timothy Perry, Vice-Chair
- ☒ Angela Thorpe-Harris
- ☒ Anne Perry
- ☒ Tiffiney Wyatt
- ☒ Sarah Macias

No members of the public were also in attendance.

1. Call to Order

The meeting was called to order by Ron Thompson at 6:30 PM.

2. Receive public comments, limit 2 minutes per individual speaker.

No comments were submitted. No one was present to comment.

3. Commissioner Reports (limit 3 minutes per report).

The following commissioners shared reports:

- Ron Thompson
- Angela Thorpe-Harris
- Tim Perry
- Anne Perry
 - Report included McMillan Institute and properties owned by Monte Anderson, President of Options Real Estate Investments, Inc., and Juneteenth.

4. Introduction of Angela Owens, Duncanville City Events Coordinator, as new Arts Commission Liaison.

Angela Owens, City Events Planner, was introduced to the Arts Commission. Staff proposed Ms. Owens stepping in as the Arts Commission's liaison.

No action was taken on this item.

5. Juneteenth discussion.

Angela Owens presented on the Best Southwest Juneteenth Celebration and accompanying Arts Commissions Juneteenth Art Exhibit.

Commissioners shared their ideas for the exhibit and reception.

At the time, there were 33 art pieces submitted for the Art Exhibit.

No action was taken on this item.

6. Duncanville Fieldhouse Mural discussion.

The Commission discussed the various mediums such as paint, digital, and vinyl wrap that could be used for the mural. They also discussed parameters for the design.

A town hall to solicit community engagement with the Fieldhouse mural was proposed.

No action was taken on this item.

7. Preparation of June 20, 2023, presentation to the City Council.

The Commission conducted a discussion.

No action was taken on this item.

8. Discuss date and time for a possible workshop and agenda.

The Commission agreed to meet on June 13, 2023.

9. Items for the June 27, 2023, *Arts Commission Regular Meeting Agenda*.

- Commissioner Reports
- The City of Duncanville's purchasing process Q&A with Diane Mitchell, Interim Chief Procurement Officer
- Juneteenth Recap and After-Action discussion
- Laying the foundation for Fiscal Year 2024 and beyond
- Duncanville Fieldhouse mural planning
- The Duncanville Arts Commission Facebook

10. The meeting was adjourned at 8:52 PM.

APPROVED:

ATTESTED:

RON THOMPSON, CHAIRMAN

SECRETARY

Dr. Anne Perry shared the following with the Arts Commission:

VISION FOR DUNCANVILLE ARTS COMMISSION (Anne)

2023:

Juneteenth Event:

Encourage artists to submit to the Juneteenth Exhibit (deadline May 14)
Participate in the jury process of selecting art works
Refine/consult on ideas re. the artist's reception on Fri., June 16 & invite the artists
Help set up the exhibit on Fri., June 16 and be present at the reception
Take a group photo of the commissioners at the reception
Write up a report with visual images for the city re. our participation in the event

Initial Promo of Commission: (have for Juneteenth event)

Create a handout with our information of meeting times on it, with a basic LOGO for D'ville Arts Commission?
(Tim to work on?) Draft ready for consideration on May 23?

Fieldhouse Mural:

Visit the mural site and determine options for mediums (maybe Tim could spearhead this task force)
List our ideas for content / maybe sketch a sample or find similar murals
List artists who are capable and might be willing/available
Figure out the budget (including hotel stays for an out-of-town artist) and time frame (Oct.?)
Select a mural artist; move forward with the project; document all processes
See: markblaneyart.com Mural artist in Russellville, AR; Daniel Yanez, Oak Cliff

Investigate possible Locations for short-term/long-term/temporary space(s):

All: investigate options and bring back reports for May 23 meeting
(We have a meeting with Monte Anderson, realtor, on Tues. May 9 at 3:15—join if you can)
Write up proposal for the city giving us the use of the Tax Office building after 5/23 meeting

Council Meeting June 20: present a report on our current vision/plan and proposal re. tax office

Visit the various D'ville Galleries/Studios/Theatres and talk with owners about their vision of the arts

Annie Earl's Art Gallery 210 S Main St Suite 2 [\(214\) 403-0635 \(Harold Banks\)](tel:2144030635)
Lucky Duck Gallery, Main Station 100 S Main St #114 [\(214\) 431-9954 \(Estefania Perez\)](tel:2144319954)
Studio 11.eleven Art Studios 1111 S Main St (Music recording?) [\(214\) 927-3662](tel:2149273662)
Duncanville Community Theatre 106 S. Main St. (972) 780-5707 boxoffice@dctheatre.org (Amy Jackson)
Encourage Estefany to complete the Feed Store Murals (fill up empty spaces)

Attend D'ville Monthly Activities when possible & make reports/foster connections:

First Friday: Main Station	Craft & food vendors, 6-10	Bryan Kaeser,
bryan@blackandbitter.com		
Second Friday: Black & Bitter	Open Mic, 8-10	Bryan Kaeser,
bryan@blackandbitter.com		
Third Friday: Black & Bitter	Anime Night, 6-10	Bryan Kaeser, bryan@blackandbitter.com
Studio 14	Tatoos	
Lucky Duck Gallery	Art Shows	Estefania Perez
Last Friday: Main Station	Poetry Open Mic	Bryan Kaeser, bryan@blackandbitter.com
Last Wednesdays: Black & Bitter	All Vinyl DJ Night, 8-10	Bryan Kaeser, bryan@blackandbitter.com
Last Sundays Jan.-March: Mudhook Sunday Songwriters, 12-3		Bryan Kaeser, bryan@blackandbitter.com

Sporadic Activities:

Theater: "Til Beth do us Part" May 11-14, 18-20

International Interfaith Potluck Dinner / Program: July 22, celebrating Cultures of Nigeria, Ghana, Cameroon, DRC

Sponsored by South Dallas Interfaith Council & Held at the LDS Church, Big Stone Gap

Foster connections with D'ville artists (set up individual or group meetings)

Possible Meeting Places: (until we have a location)

Black & Bitter (small coffee shop)	100 S. Main St. #101c	Main Station
Gahwena Coffee Station	711 S. Main St.	
Kim & Jenny's	450 E. Wheatland Rd. (owned by Bryan Kaeser now)	
The Daily Java	4389 Westgrove Dr.	
Tim & Anne Perry's art studio (on Keywe Place, off Camp Wisdom)		
Dudley Sanders' art shed		

Establish a schedule and calendar of our events and fieldtrips / Determine possible meeting times:

Fri. evenings? Mon. or Tues. evenings, in addition to official meetings? Any daytime options? (Could someone create a survey where we fill in our available times? Times we'll be away?)

Proposal: Set regular meeting times for brainstorming, workshopping, meeting with artists.

For example, the calendar could be set up like this:

- **Red:** Fact-finding fieldtrips, individual commissioners
- **Blue:** Workshop events / meeting with artists (online or at a location)
- **Black:** regular meeting times
- **Green:** Special activities for commissioners
- **Purple:** arts events we could attend (optional)
- **Orange:** Public Event we are participating in

CALENDAR:

Tues. May 9: 3:15 meeting with Monte Anderson, Wheatland Plaza, 402 E Wheatland

After May 14: Select art for Juneteenth; notify artists?

Fri. May 19: visit Sly Cat Gallery, Cedar Hill, 3 pm / and Visual Expressions?

Tues. May 23: regular meeting 7 pm City Hall

Tues. June 6: workshop/brainstorm/meeting with artist(s) online or at a location specified, 7 pm

Tues. June 13: any prep for Juneteenth / meeting with City Council? 7 pm

Fri. June 16: set up art at Senior Center, time?

Fri. June 16: Reception for Artists, Senior Center, 6-9?

Sat. June 17: Juneteenth Celebration Senior Center, 6-9

Tues. June 20: Meet with City Council?

Tues. June 27: Regular meeting 7 pm City Hall

Tues. July 11—workshop/brainstorm/meeting with artist(s) at a location specified

Tues. July 25: Regular meeting 7 pm City Hall

Tues. Aug. 8: workshop/brainstorm/meeting with artist(s) at a location specified

Tues. Aug. 22—regular meeting 7 pm City Hall

Tues. Aug. 29—workshop/brainstorm/meeting with artist(s) at a location specified

Collect information on Duncanville Artists and create a web list?:

Harold Banks
Curtis Ferguson
Kathy & Terry Robinson
Elisabeth Schali
Dudley Sanders
Daniel Flores . . .

Go on Fieldtrips to nearby art spots

Cedar Hill: Sly Cat Gallery Quarterly exhibits, receptions Hannah Tyler slycatgallery@gmail.com
Cedar Hill: Visual Expressions 1425 US 67 75104
Cedar Hill: Painting with a Twist 105 Belt Line Rd. Ste. 700

Meet with DeSoto Arts Commission to learn their history:

Set up appointment with at least one member to meet for coffee in DeSoto and maybe tour facilities

Develop our web page on the city website:

Include a group picture, after Juneteenth
List any current projects / reports

LONG-TERM VISION:

Consultation about Ladd Property: could it be a viable arts center as well as a nature preserve?

Arts Grants: Funding / selection process

Duncanville Arts Events/Programs

An Arts Center/Permanent Gallery for Duncanville

More Mural Art



Arts Commission

Workshop Minutes

The Workshop of the Arts Commission was held via Zoom on June 13, 2023, at 6:43 PM, with a quorum present to wit:

- ☒ Ron Thompson, Chair
- ☒ Timothy Perry, Vice-Chair
- ☒ Angela Thorpe-Harris
- ☒ Anne Perry
- ☒ Tiffiney Wyatt
- ☒ Sarah Macias

Alex Hamby, Communications and Marketing Administrator, served as Staff Liaison
Councilmember Jeremy Koontz was also in attendance.

1) Call to Order

The meeting was called to order at 6:43 PM.

2) Receive public comments, limit 2 minutes per individual speaker.

No public comments were received prior to the 4:00 PM cutoff.

3) Commissioner Reports (limit 3 minutes per report).

Commissioners' reports were pushed to the end of the meeting.

No action was taken.

4) Presentation to Council review and discussion.

Commission Chair Ron Thompson previewed the Arts Commission Advisory Report presentation.
Commissioners provided feedback.

No action was taken.

5) Planning and open discussion.

Angela Owens, City Event Planner, presented on the topic of Juneteenth and the Juneteenth Art Exhibition. Both she and Commissioners Tiffiney Wyatt briefed on the event, the run of show, and Exhibit, and the opening reception.

No action was taken.

6) Adjournment

The meeting was adjourned at 8:54 PM.

APPROVED:

ATTESTED:

RON THOMPSON, CHAIRMAN

ALEX HAMBY, STAFF LIAISON



Arts Commission

Regular Meeting Minutes

A meeting of the Arts Commission was held at Duncanville City Hall on Tuesday, June 27, 2023, at 6:30 PM, with a quorum present to wit:

- ☒ Ron Thompson, Chair
- ☒ Timothy Perry, Vice-Chair
- ☒ Angela Thorpe-Harris
- ☒ Anne Perry
- ☒ Tiffiney Wyatt
- ☒ Sarah Macias

Alex Hamby, Communications and Marketing Administrator, served as Staff Liaison.
City Councilmember Jeremy Koontz was also in attendance.

1. The meeting was called to order at 6:30 PM.
2. **Receive public comments, limit 2 minutes per individual speaker.**

The following email comment was received Tuesday, June 27, 2023, at 8:00 AM:

Thank you, Mr. Hamby, for your public service and help in relating this message to be read during the Public Comment period.

Thank you, commissioners, 4 quick items, please.

- i. My friend visited from Oak Cliff and we were blown away by the scale and scope and quality of the Juneteenth event, especially the headliner. Thank you.
- ii. The Duncanville.com city website (the domain that was in use for several years) now gives every visitor a 404 error. I ask, *Where is the art in a broken website?* Maybe y'all can get our web person to forward traffic to the new domain.
- iii. I myself am interested to learn more about the latest mural project and the process to submit ideas and participate with production. In my time, I have worked with a couple of prominent muralists in Chicago and Washington, D.C., respectively.
- iv. Speaking of D.C., my alma mater, The Corcoran, has been freely distributing its art collection, to recipient organizations that pay for shipping and handling.

Thank you,

Mari Vega
611 Oriole Blvd, 1004
Duncanville 75116

Councilmember Jeremy Koontz was present and commented the following: Jeremy

Koontz 226 Creekwood Court.

I want to say first thank you all for serving on this Commission. I believe this might be the most important Board of Commission that we have right now. I believe the arts motivate people and excite people. I am very excited that y'all are doing this. So thank you.

Y'all are creating the future Duncanville right now and I'm here because I am excited about what you're doing.

I'm just here. And if there is any way that I can help. I want to make sure I provide help and support in any way that I can, and in getting public support. As you know, anything that you want to do, it really helps to have public support. So that's why I'm here.

3. Commissioner Reports (limit 3 minutes per report).

- Reports were delivered by the following:
 - Ron Thompson reported on contacting Dr. Sam Germany, professor of music at Cedar Valley College.
 - Dr. Anne Perry. She shared information on Crystal Bridges Museum of American Art (600 Museum Way, Bentonville, AR 72712).
 - Tim Perry
 - Tiffiney Wyatt
 - Sarah Macias
 - Angela Thorpe-Harris

4. The City of Duncanville's purchasing process Q&A with Diane Mitchell, Interim Chief Procurement Officer.

Diane Mitchell briefed the Arts Commission on the City of Duncanville's procurement processes.

No action was taken on this item.

5. Juneteenth Recap and After-Action discussion.

No action was taken on this item.

6. Laying the foundation for Fiscal Year 2024 and beyond.

- a. Hotel Occupancy Tax funds earmarked by Development Services for Arts programming in FY24.

No action was taken on this item.

7. Duncanville Fieldhouse mural planning.

No action was taken on this item.

8. **Introducing the Duncanville Arts Commission Facebook page**
(<https://www.facebook.com/duncanvilleartscommission>).

No action was taken on this item.

9. **Discuss date and time for a possible workshop and agenda.**

No workshop meeting was scheduled.

10. **Items for the July 25, 2023, Arts Commission Regular Meeting Agenda.**

11. The meeting was adjourned at 8:25 PM.

APPROVED:

ATTESTED:

RON THOMPSON, CHAIRMAN

ALEX HAMBY, STAFF LIAISON



Arts Commission

Regular Meeting Minutes

A Meeting of the Arts Commission was held at Duncanville City Hall on July 25, 2023, at 6:30 PM, with a quorum present to wit:

- ☒ Ron Thompson, Chair
- ☒ Timothy Perry, Vice-Chair
- ☒ Angela Thorpe-Harris
- ☒ Anne Perry
- ☒ Tiffiney Wyatt
- ☒ Sarah Macias

1. Call to Order

The meeting was called to order at 6:31 PM.

2. Receive public comments, limit 2 minutes per individual speaker.

No comments were received.

3. Commissioner Reports (limit 3 minutes per report).

Reports were given by:

- Dr. Anne Perry
- Tim Perry
- Tiffiney Wyatt
- Angela Thorpe-Harris
- Sarah Macias
- Ron Thompson

4. Arts Commission meeting procedures.

Chair Thompson briefed the Commission on proposed procedures (attached).

Vice Chair Tim Perry made a motion to adopt the procedures. Sarah Macias seconded. It was unanimously adopted.

5. Duncanville Fieldhouse mural planning.

The Duncanville Fieldhouse mural was discussed. A tour of the Fieldhouse was discussed.

No action was taken.

6. Pop-up space discussion.

A discussion regarding a comprehensive Pop-Up plan was discussed.

No action was taken on this item.

7. Discuss date and time for a workshop as well as agenda items.

A smaller number not making up a quorum visited the Duncanville Fieldhouse on Monday, July 31, 2023.

8. Items for the August 22, 2023, *Arts Commission Regular Meeting Agenda*.

- Commissioner's Reports were added by Ron Thompson.
- Duncanville Fieldhouse mural discussion.
- Discussion on the first Arts Commission networking event.
- Discuss policies and procedures for displaying art in City spaces.

9. Adjournment

The meeting was adjourned at 8:07 PM.

APPROVED:

ATTESTED:

RON THOMPSON, CHAIRMAN

ALEX HAMBY, STAFF LIAISON

Ron Thompson offers the following proposals for consideration and action by the Arts Commission of the City of Duncanville.

- **Arts Commission Meeting Procedures:**

- **Purpose:** The purpose of this formalization is to establish a new format for conducting regular meetings and workshops of the Arts Commission, while adhering to the principles outlined in Robert's Rules of Order.
- **Participants:** The participants in the Arts Commission meetings include the Chair, staff liaison (acting as the parliamentarian), and members of the commission.
- **Agenda Item:** Each meeting will follow a structured agenda with clearly defined items for discussion.
- **Discussion:** The Chair will introduce each agenda item, and a thorough discussion will take place among the members.
- **Motion Invitation:** After the discussion, the Chair will invite a motion from the members.
- **Action:** Any proposed action during the meeting requires a motion from one member, and it must be seconded by another member to proceed.
- **Voting Options:** Once a motion and second are received, the members will vote using the following options:
 - **Yea:** In favor of the proposed action.
 - **Nay:** Against the proposed action.
 - **Table:** To postpone the decision on the proposed action to a later time.
 - **Workshop:** If the proposed action requires further exploration or discussion, the commission may choose to enter a workshop session. The staff liaison will timestamp the close of the regular session and the start of the workshop session.

- **Workshop Voting:** A motion and second are necessary to close the workshop session and restart the regular session. The staff liaison will timestamp the close of the workshop session and the start of the regular session.
- **Re-stating Action Item:** Upon returning to the regular session, the Chair will re-state the action item that was discussed during the workshop and invite a motion for a vote.
- **Voting Options (Re-stated Action Item):** The same voting options apply during the regular session as mentioned earlier:
 - **Yea:** In favor of the proposed action.
 - **Nay:** Against the proposed action.
 - **Table:** To postpone the decision on the proposed action to a later time.
- **Record Keeping:** The staff liaison will keep a detailed record of all votes and actions taken during the meetings and workshops.

Proposal for Commission Decentralization: Enhancing Efficiency Through Area-Specific Empowerment

< insert little kid soccer analogy >

Introduction:

For consideration and action, a proposal aimed at boosting our commission's efficiency through a decentralized decision-making approach. By dividing our commission into areas of influence, we aim to empower specialized teams to take focused actions, building community support while maintaining a coherent overall vision for the commission.

Benefits:

- Increased creativity and innovation.
- Faster, more responsive decision-making.
- Inclusivity and diverse perspectives.
- Enhanced utilization of individual talents.

Implementation:

- Divide the commission into specialized domains.
- Delegate decision-making authority to respective areas to meet with citizens, garner public interest, develop stakeholders, establish costs, deliverable planning.
- Maintain a central vision for alignment.

Support Structures:

- Clearly defined roles and responsibilities.
- Open communication channels between domains.
- Regular cross-domain knowledge sharing.

Responsibilities:

- Each commissioner takes on a domain of influence and spearheads activities within that area, coordinating with others as necessary
- Maintain supportive roles for other commissioners as each area of influence will require interaction with others
- Commissioner's Reports will now be reports of the activities with the Commissioner's domain

Each Commissioner will ...

- Draft a vision for their domain, including short-term and long-term vision
- Accept applications for funding and support from people and organizations within that domain
- Develop stakeholder relations and community engagement
- Propose budget
- Propose outcomes

Domain Recommendations:

- Anne Perry
 - Placemaking
- Tim Perry
 - Curatorial Projects
- Sarah Macias
 - New Media Development
- Ron Thompson
 - Policy & Funding
- Angela Thorpe-Harris
 - BSW Regional Arts Relations
- Tiffiney Wyatt
 - Festivals and Special Events
- All
 - New arts and artist development
 - Artist, Patron, Citizen Relations
 - Partnership Development
 - Legend Making



Arts Commission

Regular Meeting Minutes

A meeting of the Arts Commission was held at Duncanville City Hall on August 22, 2023, at 6:30 PM, with a quorum present to wit:

- ☒ Ron Thompson, Chair
- ☒ Timothy Perry, Vice-Chair
- ☒ Angela Thorpe-Harris
- ☒ Anne Perry
- ☒ Tiffiney Wyatt
- ☒ Sarah Macias

1 member(s) of the public was/were also in attendance.

1. Call to Order

The meeting was called to order at 6:30 PM

2. Receive public comments, limit 2 minutes per individual speaker.

No comments were received.

3. Commissioner Reports (limit 3 minutes per report).

Reports were given by:

- Sarah Macias
- Angela Thorpe-Harris
- Tim Perry
- Dr. Anne Perry
- Ron Thompson

4. Consider the Meeting Minutes for the April 25, 2023, Regular Meeting.

Tiffiney Wyatt made a motion to approve. Dr. Perry seconded. The Minutes were unanimously approved.

5. Review and discuss Commissioner Call Notes (attached).

No action was taken.

6. **Consider Quarterly Arts-Focused Mixers coordinated by Commissioner Tiffiney Wyatt.**

No action was taken.

7. **Discuss the continuation of the Juneteenth Arts Exhibition in Duncanville.**

No action was taken.

8. **Discuss the preparations for new Arts Commissioners.**

No action was taken.

9. **Discuss next steps/actions for the Duncanville Fieldhouse mural project.**

No action was taken.

10. **Items for the September 26, 2023, *Arts Commission Regular Meeting Agenda*.**

See: September 26, 2023 Arts Commission Regular Meeting Agenda.

11. The meeting was adjourned at 9:00 PM.

APPROVED:

ATTESTED:

RON THOMPSON, CHAIRMAN

ALEX HAMBY, STAFF LIAISON

Notes:

- **Art Lab at Main Station**
 - Public podcast
 - Mini Aurora
 - Climate controlled space for visual art
 - Museum Shop for retail

Tim Perry - Curatorial Projects:

Phone call, Aug 2, 2023 4:00PM - 4:51PM

Ideas:

- Citywide murals
 - Fieldhouse
 - Water tower on Clark - tree
- Revolving exhibition in public buildings - partnership w. university
- Permanent gallery at Main Station
 - Expand footprint of makers' market (First Friday)
- Arts Incubator in the Tax Building

Sarah Macias - New Media Development:

Phone call, Aug 5, 2023 3:00PM - 3:31 PM

- Innovation through Social Media
 - Inventory art in the city
 - History of art
 - Monthly - "Did you know?"
 - Video/Film
 - Photography
 - Mural Project - roadmap on activity
 - Partner with Tiffiney on creating events
- Diversify interest Juneteenth Art Exhibition
 - Pop art where people can take their own stories/pictures

Tiffany Wyatt - Festivals & Special Events:

Phone call, Aug 8, 2023 11:32AM -
12:56PM

\$20,000-\$35,000

- **Special Events Committee**
 - Recruit for committee
 - Recruit for future commissions
- Juneteenth Arts Exhibition continuance
 - \$10,000 - \$15,000
- Quarterly Arts-Focused Networking Mixer hosted by City of Duncanville Arts Commission at Local Business
- Annual Budget: \$20,000
 - Create unique brand
 - Establish event committees; community participation
 - Quarterly events at different Duncanville venues
 - First Event - joint event at Smokey D's and Day Drink Lounge
 - Survey Monkey: 3-5 questions
 - What would get you out of the mixers?
 - What do you want out in the community?
 - How do you want art to shape Duncanville as business owners/residents/visitors?
 - Interest of regional visitors
 - Live Music
 - Food
 - Light drinks
 - Live music
 - Live exhibitions
 - Social Media
 - Sponsor relations/development
 - Art/Artist Mapping

DRAFT

FOR CONSIDERATION AND ACTION:

Ron Thompson offers the following proposal, for consideration and action, by the City of Duncanville Arts Commission — a proposal and budget recommendation for final consideration by the Duncanville Community Economic Development Corporation and the City of Duncanville City Council, quarterly live-music-arts mixers, in cooperation with area artists and local businesses.

Quarterly Arts-Focused Networking Mixer

Overview:

- The Quarterly Arts-Focused Networking Mixer, **sponsored by the City of Duncanville Arts Commission**, is a dynamic initiative designed to foster community engagement, stimulate economic growth, encourage visitors, and amplify artistic expression. This concept serves as a platform for artists, residents, and local businesses to collaborate, network, and contribute to the cultural vibrancy of Duncanville. The allocated **annual budget of \$20,000** is essential to ensure the success, sustainability, and meaningful impact of this initiative.

Proposed Annual Budget:

- \$20,000

Arts Commission Lead:

- Tiffiney Wyatt

Elements:

- Networking between artists, business owners, residents, and visitors
- Food
- Live Music
- Art Exhibitions
- Maker Exhibitions
- Information Gathering Surveys
- Sponsorship Opportunities
- Unique Branding Opportunities
- Media Opportunities
- Social Media Content Creation
- Placemaking
- Economic Boosting
- New Artist Development

Economic Value:

- **Local Business Boost:** By hosting quarterly mixers at various Duncanville venues, the initiative will attract local residents and visitors, thereby increasing foot traffic to local businesses. This heightened patronage will positively impact sales, driving revenue and supporting the local economy.
- **Tourism Enhancement:** The uniqueness of the arts-focused mixers will attract regional visitors, creating a positive impact on tourism. The expenditure by visitors on accommodations, dining, and shopping will contribute to the city's tourism revenue.
- **Sponsorship Opportunities:** The Quarterly Arts-Focused Networking Mixer presents attractive sponsorship opportunities for local businesses. These partnerships will generate additional revenue streams for the initiative while allowing sponsors to align their brands with a culturally enriching event.

Community Value:

- **Community Cohesion:** The mixers will provide a shared space for residents, artists, and local businesses to interact, fostering a sense of community

belonging and shared purpose.

- **Engagement and Participation:** The establishment of event committees encourages active community involvement, enabling residents to take ownership of the event and collaborate in its planning and execution.
- **Cultural Enrichment:** Through art exhibitions and live music, the initiative will promote cultural diversity and artistic expression, enhancing the quality of life for Duncanville residents.

Artistic Value:

- **Artistic Showcase:** The Quarterly Arts-Focused Networking Mixer will serve as a platform for local artists to exhibit their work, providing exposure and recognition within the community.
- **Artistic Collaboration:** The mixers will facilitate connections between artists of different disciplines, encouraging cross-pollination of ideas and potentially leading to collaborative projects that contribute to the cultural landscape.
- **Art as Catalyst:** The initiative will position art as a catalyst for dialogue and transformation within Duncanville, inspiring innovative ideas and creative solutions for community challenges.

Key Outcome Tracking Measures:

- **Attendance and Engagement:** Regular tracking of attendance numbers, engagement levels, and demographic information will provide insights into the popularity and reach of the mixers.
- **Survey Insights:** Analysis of Survey Monkey responses will guide event planning by gauging attendee motivations, community desires, and perceptions of art's impact on Duncanville.
- **Economic Impact:** Monitoring local business revenue during and after each mixer, as well as tracking tourism-related expenditures, will quantify the economic value generated by the initiative.
- **Community Participation:** Tracking the number of community members involved in event committees and volunteer roles will indicate the level of community engagement and ownership.

- **Artistic Exposure:** Measuring the number of artists showcased and their subsequent recognition within and beyond Duncanville will demonstrate the artistic value of the initiative.
- **Social Media Reach:** Monitoring social media metrics such as likes, shares, and comments will assess the online impact and visibility of the mixers.
- **Sponsorship Success:** Tracking the number and diversity of sponsors, as well as the financial contributions received, will showcase the initiative's attractiveness to local businesses.

Possible Venues:

- Smokey D'Z BBQ/Day Drink Lounge
- Main Station
- Duncanville TV/Ben Franklin

Possible Enhanced Benefits:

- Provide financial incentives through Arts Commission sponsorships exclusively for the engagement of artists. This model can be replicated by local businesses, nonprofit organizations, service groups, and faith-based institutions.



Arts Commission

Regular Meeting Minutes

1. A meeting of the Arts Commission was at Duncanville City Hall on Tuesday, January 23, 2024, and called to order at 6:30, with a quorum to wit:

- ☒ Ron Thompson
- ☒ Tim Perry
- ☒ Angela Thorpe-Harris
- ☒ Sarah Macias
- ☒ Anne Perry
- ☒ Amy Jackson
- ☒ Mary Ann Taylor
- ☒ Donald "Mac" Browning

Tiffiney Wyatt was absent.

The following staff members were also present: Alex Hamby, Communications and Marketing Administrator and Agustin "Gus" Garcia, Director of Development Services.

14 members of the public of the public were present.

Members of the Council D. Gooden, D. McBurnett, G. Contreras, J. Koontz

2. **Receive public comments, limit 2 minutes per individual speaker.**

The Commission received comments from Facebook and email. No one in attendance made a comment.

3. **Consider the Minutes for the following Arts Commission Meetings:**

- a. **March 13, 2023, Workshop Minutes.**
- b. **March 28, 2023, Regular Meeting Minutes.**
- c. **April 10, 2023, Workshop Minutes.**
- d. **May 3, 2023, Workshop Minutes.**
- e. **November 28, 2023, Regular Meeting Minutes.**

Motion by Angela Thorpe-Harris. Second by Mac Browning. Tiffiney Wyatt absent. All present voted in favor.

4. **Introduction to the Duncanville Community Theatre by Heather Winkelman. How the Arts Commission and Duncanville Community Theatre might collaborate in the future.**

No action was taken.

5. **Introduction to the MacMillan Institute by Claudia MacMillan. How the Arts Commission and MacMillan Institute might collaborate in the future.**

No action was taken.

6. **Introduction to the Texas Guitar Society by Abraham Lopez, President, and Founder. How to bring their programming to public spaces in Duncanville.**

No action was taken.

7. Introduction to Monte Anderson's work in the Duncanville community in support of the arts.

No action was taken.

8. Introduction to the Duncanville Chamber of Commerce by Jennifer Pennebaker, incoming Chair. How the Arts Commission and Chamber of Commerce might collaborate in the future.

No action was taken.

9. Briefing on funding of Arts Commission events and projects by Gus Garcia, Managing Director of Development Services for the City of Duncanville.

No action.

10. Briefing on the December 7, 2023, *Holiday Mixer* with Tiffiney Wyatt.

There was consensus amongst the Commission to hold a workshop in February.

11. Briefing on the Arts Commission's *Arts in Education* Ad Hoc Committee briefing with Fallon Hawthorne.

No action was taken.

12. Briefing on a Duncanville community makerspace. Requested by Mac Browning.

The commission showed consensus to keep the topic of a Duncanville Makerspace as part of upcoming agendas.

13. *Listening to Duncanville* podcast presentation by Mary Ann Taylor.

No action was taken.

14. Hosting a 2024 Juneteenth Art Exhibition with Howard Brown. Requested by Ron Thompson.

No action was taken.

15. Arts Commission offer to assist the Duncanville Parks and Recreation department in the planning and development of the *2024 Christmas Parade and Festival*. Requested by Ron Thompson.

It was requested that Angela Owens, City Event Planner, be contacted.

16. Brief Arts Commission on meeting with D.L. Hopkins Jr. Senior Center staff and gauge interest for year-long music programming, including possible partnerships with: Texas Guitar Society, Dallas Symphony Orchestra, Dallas Black Dance Theatre, and Sammons Center for the Arts. Requested by Ron Thompson.

No action was taken.

17. Recommend to City Council to participate in *National Arts & Humanities Month* through activities, a proclamation and more for City of Duncanville for October. Requested by Ron Thompson.

Mac Browning made a motion to approve the recommendation to City Council. Sarah Macias seconded. The motion passed unanimously with Tiffiney Wyatt absent.

18. Briefing on working with City staff to inventory all City-owned spaces, amenities for each, and requirements for use for arts-focused activities; discuss large-scale events; perception of “personal projects” vs. community engagement; arts activities survey. Requested by Ron Thompson.

No action was taken.

19. Items for the February 27, 2023, Regular Meeting.

No items were added at this time.

20. Adjournment

The meeting was adjourned at 9:10 PM

APPROVED:

ATTESTED:

RON THOMPSON, CHAIR

ALEX HAMBY, BOARD LIAISON



Arts Commission

Regular Meeting Minutes

A Regular Meeting of the Arts Commission was held at Duncanville City Hall on Tuesday, February 27, 2024, at 6:30 PM, with a quorum to wit:

- ☒ Ron Thompson
- ☒ Tim Perry
- ☒ Tiffiney Wyatt
- ☒ Sarah Macias
- ☒ Anne Perry
- ☒ Amy Jackson
- ☒ Mary Ann Taylor
- ☒ Donald "Mac" Browning

Angela Thorpe-Harris was absent.

The following staff members were also present: Alex Hamby, Communications and Marketing Administrator, and Angela Owens, Events Planner.

Members of the public 0

Members of the Council 0

1. Call to order.

The meeting was called to order at 6:30 PM

2. Receive public comments, limit 2 minutes per individual speaker.

No public comments received.

3. Commissioners' Reports (limit to 2 minutes each).

The following Commissioners gave reports:

- Mac Browning
- Mary Anne Taylor
- Amy Jackson
- Dr. Anne Perry
- Tim Perry
- Ron Thompson
- Tiffiney Wyatt

4. Podcast updates, plans, and discussion.

No action was taken.

5. Discuss dates and timeline for making recommendations to the Duncanville City Council.

No action was taken.

6. Staff to present recommendations for a possible 2024 Juneteenth Arts Exhibition.

Vice Chair Perry made a motion to approve. Tiffiney Wyatt seconded. Unanimously approved with Angela Thorpe-Harris absent.

7. Staff to provide a briefing on possible opportunities for 2025 events.

No action.

8. Staff to present recommended steps for completing the proposed Duncanville Fieldhouse mural.

Mac Browning made a motion. Tiffiney Wyatt seconded. Unanimously approved with Angela Thorpe-Harris absent.

9. Consider a recommendation to the Duncanville Community and Economic Development Corporation (DCEDC) and Duncanville City Council to allocate a portion of Hotel Occupancy Tax (HOT) Funds for the arts.

The item was tabled.

10. Consider a recommendation to the Duncanville City Council for an Arts Week Preview.

The item was tabled.

11. Consider a recommendation to the Duncanville City Council Fiscal Year 2025 programming to take place at the D.L. Hopkins Jr. Senior Center and other city spaces.

The item was tabled.

12. Discuss the Arts Commission Spring Mixer.

No action was taken.

13. Discuss items to be included in the March 26, 2024, Arts Commission Regular Meeting Agenda.

See the March 26, 2024 Regular Meeting Agenda.

14. Adjournment.

This meeting was adjourned at 9:24 PM.

APPROVED:

ATTESTED:

RON THOMPSON, CHAIR

ALEX HAMBY, BOARD LIAISON



Arts Commission

Regular Meeting Minutes

A Regular Meeting of the Arts Commission was held at Duncanville City Hall on Tuesday, March 26, 2024, at 6:30 PM, with a quorum to wit:

- ☒ Ron Thompson
- ☒ Tim Perry
- ☒ Angela Thorpe-Harris
- ☒ Tiffiney Wyatt
- ☒ Sarah Macias
- ☒ Anne Perry
- ☒ Amy Jackson
- ☒ Mary Ann Taylor
- ☒ Donald "Mac" Browning

The following staff members were also present: Alex Hamby, Communications and Marketing Administrator, and Angela Owens, Events Planner.

Members of the public 1

Members of the Council 0

1. Call to Order

The meeting was called to order at 6:30 PM.

2. Receive public comments, limit 2 minutes per individual speaker.

No comments were received a

3. Commissioners' Reports (limit to 2 minutes each).

The following commissioners gave reports:

- Angela Thorpe-Harris
- Dr. Anne Perry
- Amy Jackson
- Vice Chair Tim Perry
- Mary Ann Taylor

- a. Community Arts Calendar items.

4. Recommend City Council support the establishment a Cultural District.

Commission Chair Ron Thompson gave a presentation on items 4 through 6. That presentation (since edited and revised) can be found here: <https://www.rethink.place/>

5. Recommend City Council support the establishment of a Cultural District Foundation (501c3).

6. Recommend that City Council support, through funding, Cultural District programming.

- a. Discuss programming recommendations.
- b. Staff to provide an update on the Duncanville Fieldhouse mural project.

- c. **Staff to provide a Preview Week update.**
- d. **Tiffiney Wyatt to present on the Spring Mixer.**

Angele Thorpe-Harris made a motion to approve recommending items 4 through 6 to the Duncanville City Council. Mac Browning seconded. The motion passed unanimously.

7. Discuss the April 23, 2024, Arts Commission's Joint Meeting with City Council Agenda and the topics to be included.

See the April 23, 2024, Joint Meeting Agenda.

The meeting was canceled on the day due to a loss of electricity.

8. Adjournment.

The meeting was adjourned at 9:18 PM.

APPROVED:

ATTESTED:

RON THOMPSON, CHAIRMAN

ALEX HAMBY, STAFF LIAISON



Arts Commission

Workshop Minutes

A Workshop of the Arts Commission was held via Teams on Thursday, May 2, 2024, at 6:30 PM, with a quorum to wit:

- ☒ Ron Thompson
- ☒ Tim Perry
- ☒ Angela Thorpe-Harris
- ☒ Tiffiney Wyatt
- ☒ Sarah Macias
- ☒ Anne Perry
- ☒ Donald "Mac" Browning

Amy Jackson and Mary Ann Taylor were absent.

Alex Hamby, Communications and Marketing Administrator, who served as Staff Liaison and Angela Owens, City Event Planner, were in attendance.

Thomas "Toby" Lackey (Community Engagement Advisory Board) was also in attendance.

1. Call to Order

The meeting was called to order at 6:30 PM.

2. Receive public comments, limit 2 minutes per individual speaker.

Toby Lackey addressed the Commission. He introduced himself and the Community Engagement Advisory Board's project, a best practices knowledge database for events. He invited the Arts Commission to share information about their events.

3. Staff to make a presentation and recommendations regarding the 2024 Juneteeth Arts Exhibition.

Angela Owens presented on the upcoming Juneteenth Arts Exhibition. During her presentation it was reaffirmed that the Arts Commission wanted to work with curator Howard Brown of Howard Brown Design, Inc. as part of this or future events.

No action was taken.

4. Arts Commission Mixer Discussion.

Tiffiney Wyatt briefed the Commission on the Spring Mixer.

No action was taken.

5. Adjournment.

The meeting was adjourned at 7:55 PM

APPROVED:

ATTESTED:

RON THOMPSON, CHAIR

ALEX HAMBY, BOARD LIAISON



- WHEREAS,** celebrating the importance of culture in America began officially in 1993, with October now observed as National Arts and Humanities Month; and,
- WHEREAS,** during the American Revolution, General George Washington wrote a letter to the American Academy of Arts and Sciences saying, "The arts and sciences [are] essential to the prosperity of the State and... the ornament and happiness of human life." His words are a reminder that, since our founding days, America's arts and humanities have reflected the story of our Nation; and,
- WHEREAS,** the arts and humanities embody much of the accumulated wisdom, intellect, and imagination of humankind, thereby enhancing and enriching the lives of every American; and,
- WHEREAS,** the indelible impact of accomplished artists and scholars, of amateurs and students, from poets and painters to musicians and actors reflects the power of art to promote civic engagement and cultural understanding, as every artist offers a testament to the larger truth that art connects us all; and
- WHEREAS,** public support for the arts at the federal level and through 50 states, in six special jurisdictions and thousands of large and small cities and counties has stimulated a healthy, vibrant, and growing nonprofit arts economy; and
- WHEREAS,** our community continues to recognize the growing number of our citizens who give voice to diverse cultures, as both participants and recipients, and who generously offer the fruits of their talents to young and old alike; and
- WHEREAS,** National Arts and Humanities Month offers the opportunity to share the pivotal role of artistic expression of the aspirations of humanity to heal and restore, to inspire, to acknowledge challenges and successes; and to recognize the arts as a public resource for good that ought to be accessible to all.

NOW, THEREFORE, I, Greg Contreras, Mayor of the City of Duncanville, Texas do hereby call upon all citizens of Duncanville and upon all civic and community organizations to observe the month of October 2024 as

National Arts & Humanities Month

I call upon all Duncanville citizens to acknowledge the importance of this month, to celebrate the arts and culture of our nation, our state, and our city, and to specifically encourage greater participation by community members in acting for the arts and humanities.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Duncanville, Texas to be affixed this 17th day of September 2024.

Mayor, The City of Duncanville