



Keep Duncanville Beautiful Board

Regular Meeting

In person

City Hall Briefing

203 E. Wheatland Blvd

Duncanville, TX 75116

Monday, August 18, 2025

7:00 PM

-
1. Call to order
 2. Receive public comments, limit 2 minutes per individual speaker.
 3. To submit a comment via email and for your comments to be read, the following information is required:
 - Submit a comment by 4:00 pm on Monday, August 18, 2025.
 - Email kdb@duncanville.com
 - Email Title: Public Comment – August 18th, 2025
 - First and Last Name; and address.
 - The Board Secretary will still set a two-minute time limit on the comments as they are read.
 4. Approve the minutes from the Special Meeting held on July 26, 2025.
 5. Review Native Landscape Workshop
 6. Lakeside Park Security Enhancements: Fencing & Cameras Update
 7. Appreciation Dinner: Confirm Board RSVPs
 8. KTB Training (Arlington, 9/10/25): RSVP & Logistics
 9. Staff Updates; Board Announcements

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Duncanville City Hall, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanvilletx.gov and said Notice was posted on the following date and time: **Friday, August 15, 2025 by 5:00 P.M.** and remained posted for at least two hours after said meeting was convened.



TYLER W. AGEE, STAFF LIAISON

**Keep Duncanville Beautiful Board
Regular Meeting Minutes**

Date: Monday, June 16, 2025

Time: 7:05 PM

Location: City of Duncanville City Council Briefing Room

Duration: Approximately 1 hour and 20 minutes

A meeting of the Keep Duncanville Beautiful Board was held in person on Monday, June 1, 2025, at 7:00 p.m. with a quorum present, to wit:

Diane Dillard	Chairperson	Present
J. Reece Edwards	Vice Chairperson	Absent
Bobby Cutler Hill	Board Member	Present
Jim Gilbert	Board Member	Present
DeAnna Knauer	Board Member	Present
Amy Robledo	Board Member	Absent
Martha Vasquez	Board Member	Absent
Tyler Agee	Staff Liaison	Present
	Board Secretary	Vacant

1. Call to Order

Chair Diane Dillard called the meeting to order at 7:07 PM.

2. Public Comments

No public comments were submitted.

3. Approval of Minutes

A motion was made by Tyler A. and seconded to approve the minutes from the May 19, 2025 meeting. The motion carried unanimously.

4. Presentation & Discussion on Property Acquisition at 700 Catherine Ct.

Amy Robledo presented a proposal from the task force recommending the acquisition of 12.6 acres at 700 Catherine Ct. to increase green space, protect local waterways, support native flora/fauna, and prevent criminal activity.

- The board discussed uses of the land as a nature preserve or trail system.
- Parks & Recreation Board support was discussed; Tyler A. agreed to mention it in a staff report.
- Major concerns include funding, maintenance, and the current private property status.
- A formal motion to submit the proposal to City Council was made by Bobby Cutler Hill and seconded. Motion passed unanimously.

5. Swag Items & Giveaways for FY25

The board reviewed and discussed options from Ecolmprint. Suggestions included:

- Coloring books (“Rocky the Raccoon”), reusable straw kits, Earth stress balls, dog waste bag holders, shopping totes, car sunshades, and flags.
- Tyler will explore mock-ups and cost-effective bulk ordering.
- Items will be split between giveaways and merchandise for sale.
- A system for monthly online ordering and in-person pickup was proposed.

6. Native Landscaping Program Review

Chair Diane Dillard shared photos and examples of native landscaping from her yard to confirm eligibility under the program.

- Clarification was provided that native plants and wildflowers are acceptable outside traditional flower beds.
- The board approved her landscaping for recognition under the program.

7. Blackland Prairie Project at Lakeside Park

- Concerns were raised about unauthorized vehicle access and damage.
- Tyler is working with GIS and contractors to map property lines and price out options like boulders and pipe/cable fencing.
- Signage updates and enforcing ATV prohibitions were discussed.
- Mowing schedules and brush management were addressed.

8. Curb Appeal Awards

- Next round of nominations will be for Fall 2025.
- Board members discussed ensuring no duplications and that properties meet compliance.
- Agreement to submit five nominations per district moving forward.

9. Calendar & Upcoming Events

- **Waterview Park Cleanup:** Confirmed for Saturday, June 21, 9:00–11:00 AM
- **Native Landscaping Workshop:** Scheduled for July 21, 10:00 AM – 1:00 PM at the Senior Center
 - Setup begins at 9:00 AM
 - Event to feature speakers, seed library, giveaways, and sustainable practices
 - Water station with paper cups instead of bottled water to be provided
 - Tyler to create an in-kind donation campaign on the city’s See My Legacy site
- **September Cleanup:** A neighborhood-based cleanup is tentatively planned; locations to be finalized

10. Marketing and Sponsorships

- Local coffee shop and new restaurant “Seniors Bistro” will be approached for sponsorship or participation.
- Flyer distribution and social media advertising were confirmed as ongoing.

11. Administrative Notes

- The board will cancel the July meeting due to scheduling conflicts and proximity to the July event.
- Discussion held on replacing inactive board member Martha. Tyler will follow up with City Secretary for formal process.
- Volunteer hours were recorded starting from May 2025. Members were reminded to log hours from Bloom Fest and meetings.

12. Adjournment

A motion to adjourn was made by Amy Robledo, seconded by Bobby Cutler Hill, and approved unanimously.

Meeting adjourned at 8:23 PM.

Tyler W. Agee, Staff Liaison

Diane Dillard, Chairperson



Hotel Occupancy Funding Application

Date: 5-5-25

Organization Information

Name of Organization: Duncanville Chamber of Commerce

Address: 300 E. Wheatland Rd

City, State, Zip: Duncanville, TX 75116

Contact Name: Steve Martin Contact Phone Number: 972-780-4990

Web Site Address for Event or Sponsoring Entity: www.duncanvillechamber.org

Non-Profit or For-Profit Status: Non-Profit Tax ID #: 75-1097267

Entity's Creation Date: 1955

Purpose of your organization: We are the official Visitor's Center for Duncanville. We also support small business and community events as well as the City of Duncanville

Event Information

Name of Event or Project: 70th Anniversary of the Chamber/Mural

Date of Event or Project: 2025

Primary Location of Event or Project: 300 E. Wheatland Rd

Amount Requested: \$9,916.21

How will the funds be used? Paint a City of Duncanville Mural on the side of the Visitor's Center Building.

Welcome To

Duncannonville

City of Champions



EST. 1840

Sec. 16A-39. - Murals.

Current Ordinance Text

Sec. 16A-39. - Murals.

(b) No person shall apply, install, erect, or restore a mural, as defined hereinabove, without first having a valid sign permit issued in accordance with this chapter. The building official shall, prior to issuing a permit, obtain a recommendation from the **Keep Duncanville Beautiful Board**, or its successor.

(c) The maximum height, area, number, and duration requirements applicable to other types of signs shall not apply to murals. The design, location and placement of a mural must be approved by the building official after a recommendation by the **Keep Duncanville Beautiful Board**, or its successor, prior to the issuance of a permit. The permit will not be issued until 30 days after final approval by the **Keep Duncanville Beautiful Board** so the city council may have an opportunity to review and intervene in the issuance of any permit.

Proposed Ordinance Text

Sec. 16A-39. - Murals.

(b) No person shall apply, install, erect, or restore a mural, as defined hereinabove, without first having a valid sign permit issued in accordance with this chapter. The building official shall, prior to issuing a permit, obtain a recommendation from the **Duncanville Arts Commission**, or its successor.

(c) The maximum height, area, number, and duration requirements applicable to other types of signs shall not apply to murals. The design, location and placement of a mural must be approved by the building official after a recommendation by the **Duncanville Arts Commission**, or its successor, prior to the issuance of a permit. The permit will not be issued until 30 days after final approval by the **Duncanville Arts Commission** so the city council may have an opportunity to review and intervene in the issuance of any permit.