



City of Duncanville Audit Committee Meeting In Person & Via Zoom Video Conference

Duncanville City Hall Complex
Conference Room
103 E. Wheatland Road
Duncanville, TX 75116
(972) 780-5017

Wednesday, December 14, 2022, at 5:30 P.M.

City of Duncanville City Council meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during City Council Regular Sessions. If you require special assistance, please contact the City Secretary at (972)780-5017 or write 203 E. Wheatland Road, 75116, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

The City of Duncanville reserves the right to reconvene, recess, or change the order of business during the Regular Meeting or Executive Session at any time prior to adjournment.

Supplemental Notice of Meeting by Video Conference

In accordance with an Order of the Office of the Governor issued on March 16, 2020, as extended, the Audit Committee will conduct an Audit Committee Meeting in-person and by Video Conference at 5:30 p.m. on Wednesday, December 14, 2022, to advance the public health goal of limiting face-to-face meetings (also called "social distancing") in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted in-person and by Video Conference.

To register in advance for this meeting, please use the link <https://zoom.us/j/99698772993>.

Registrants will receive an electronic mail confirmation providing information for joining the webinar. The electronic mail message will also provide telephone numbers to call in, if needed. A recording of the video meeting will be made available to the public in accordance with the Open Meetings Act upon written request.

To submit a comment via email:

- Submit a comment by 3:30 p.m. on Wednesday, December 14
- Email: citysecretary@duncanvilletx.gov
- Email title: Public Comment for Audit Committee – December 14
- First Name, Last Name; and Address.

Please note that a two-minute time limit is set for the reading of each public comment.

1. Call to Order
2. Receive Public Comments
3. Approve the Meeting Minutes from August 22, 2022
4. Discuss Status Update of Concerns Raised in Previous Meeting of August 22, 2022
5. Discuss Current Status of Bank Reconciliations
6. Discuss Number of Months that Bank Reconciliations were Unbalanced or Incomplete
7. Discuss Integration of New Accounting System
8. Discuss Year-to-Date Staffing Levels by Position in Finance
9. Discuss Status of Written Procedures
10. Discuss Sharing of Written Procedures with Finance
11. Discuss Accounting Staff Training Hours for FY 2022
12. Discuss Status of Opportunities for Audit Committee Participation in Staff Training
13. Discuss Status of FY 2021 Audit Management Letter Comments
14. Discussion of Current Timetable for FY 2023 Audit

15. Discuss Scheduling of Entrance Conference with the Audit Committee and External Auditor
16. Discussion of Duncanville Police Association Concerns
17. Adjournment

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the entryway door to the City of Duncanville City Hall, a place convenient and readily accessible to the general public, as well as to the City's website duncanvilletx.gov and said Notice was posted by Sunday, December 11, 2022 by 1:00 p.m. and remained posted for at least two hours after said meeting was convened.

Janie Willman, City Secretary

"Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code."

"Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas."