

To: Mayor and Members of City Council

From: Aretha R. Ferrell-Benavides, City Manager

Date: November 18, 2022

Subject: Weekly Update

PUBLIC WORKS

Operational Updates:

Utilities Division

- Water usage was 30.428 million gallons this reporting period, November 7-November 13, 2022, down from 31.051 million gallons the previous week. The daily peak water demand of 4.555 million gallons occurred On Wednesday, November 9. There were 0.61 inches of precipitation during this reporting period.
- Twenty-one hydrants were flushed.
- An estimated 1,260,000 gallons of water loss occurred, including a water main break and leaks.
- One service line and one water main break were repaired.
- Crews responded to three sewer calls, cleaned 11,925 ft. of sewer lines, and televised 166 ft. of sewer lines.
- The Solid Waste Division received three complaints for trash and two complaints for brush not being picked up. Ten recycle bins were distributed.

Street Division

- Repaired utility cuts on various locations throughout the City.
- Marked ten right-of-way locates.
- Made repairs to the street on W. Davis.
- Patched three potholes on Vinyard and N. Main.
- Inspected thirteen headwalls.
- Inspected seventy-eight inlets: cleaned six and removed four cubic yards of debris at 200 W. Camp Wisdom and 600 E. Wheatland.
- Provided traffic control for the Village Tech 5-K Race on November 12.



Utility Cut Repair at 442 Kelly

CIP Construction:

• E. Danieldale Rd. Reconstruction and Utility Improvements Project (Main St. to US-67) – M-CO, Pavecon's subcontractor, continued the 16-inch water main installation.





Below is the tentative Danieldale Road Reconstruction and Utility Improvements schedule for the project milestones:

Phase	Milestone	Projected Completion	Actual Completion
1	Storm & Sewer Under Eastbound Lanes (EBL)	ewer Under Eastbound Lanes (EBL) July 2021	
2	All Utilities Under Westbound Lanes (WBL)	November 2021	March 2022
	WBL Paving	June 2022	June 2022
3	Duncanville Water Line Under EBL	November 2022	To Be Determined
	DWU Water Main	December 2022	To Be Determined
	EBL Paving	November/December 2022	To Be Determined
	Substantial Completion	January/February 2023	To Be Determined
	Plantings	To Be Determined	To Be Determined

• FY22 Pipe bursting – Vortex is installing sanitary sewer mains by pipe bursting along E. Center St. in the Forest Hills subdivision.



 The Highway 67 Green Ribbon Construction Project – Green Ribbon Project construction commenced on October 11, 2021, with estimated completion now scheduled to occur in December 2022. The landscape monument at Cockrell Hill Rd. and Interstate Highway 20 is being constructed.

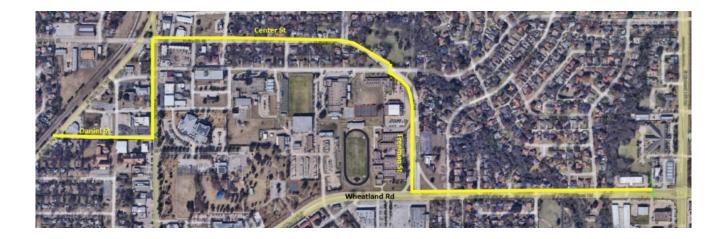


 Fire Station 271 – Council approved the Guaranteed Maximum Price agreement with CORE Construction in June 2022. The Construction Kickoff meeting was held on August 10, 2022 and monthly progress meetings began on September 7, 2022. Construction has commenced, and a ribbon cutting that was scheduled for October 25 has been rescheduled to December 1. The anticipated completion date is Fall 2023.



Other Construction

- ONCOR Transmission Line Work at W. Camp Wisdom Rd. and N. Cedar Ridge – Much of the work to replace transmission lines along Camp Wisdom Rd. has been completed by Oncor's contractor. The contractor removed the tower foundations and is working on sidewalk repairs.
- ONCOR Line Work in the vicinity of the Downtown District ONCOR is upgrading the electrical line along Daniel St., Main St., Center St., Freeman St., and Wheatland Rd. The upgrades will improve the electrical system's capacity in that area. Work has commenced.



• TXDOT I-20 Construction Cockrell Hill Rd. to Hampton Rd. – TXDOT plans to construct new service roads and ramps from Cockrell Hill Rd. in Duncanville to Hampton Rd. in Dallas to include new bridges across US-67. Following City Council Resolution in August, TXDOT will construct the US-67 Cockrell Hill Rd. Texas U-Turn on the southwest side of the bridge. The project was awarded at the beginning of December 2021. The Pre-construction Meeting with TXDOT and the contractor was held on February 1, 2022. Austin Bridge & Road, the contractor, started construction in April 2022, with an estimated completion date of January 2025. Austin Bridge is constructing the Texas U-Turn at Cockrell Hill and Highway 67.



FISCAL SERVICES

Utility Customer Service Office:

The Utility Customer Service field crew repaired five residential meter gaskets.

FIRE DEPARTMENT

- The Fire Department responded to 116 calls for service in the past seven days, which included:
 - o 81 EMS calls.
 - o 8 motor vehicle accidents.
- The Department has two vacancies. The current Civil Service list is exhausted.
 The Department will be working with Human Resources to schedule a new Civil Service test date.
- Firefighters Tony Jones and Taylor Arrington are attending Paramedic school.
- Fire Marshal Steve Wakeland attended the Fire Executive Management Training Program last week. The program addressed the professional qualifications for fire marshals and evaluated the knowledge, skills, and abilities needed to meet essential tasks of the job based on National Fire Protection Association standards. The program also focused on the day-to-day operations of the job as well as community risk assessments and resource distribution.

POLICE DEPARTMENT

PERSONNEL

- Cadet Brandon Dunn is currently in field training and is expected to graduate in mid-December.
- Cadet Jessica Determan is in the basic peace officer academy and will graduate on December 9.
- Cadet Paul Becerra is in the basic peace officer academy and will graduate in April 2023.
- Training and Personnel are actively conducting background investigations on applicants.
- We have eight openings for sworn personnel.

COMMUNITY CORNER

• The Duncanville Police Department hosted the 61st Citizens Police Academy graduation.



• Officer Picou was invited to join the ESA, Theta Pi Chapter, to discuss Women on Patrol.



DEVELOPMENT SERVICES

Economic Development

- Continued processing and paying ARPA applications.
- Continued marketing efforts.
- Continued to work on rebate for Hampton Inn and Suites.
- Continued administrative support for Scooter's Coffee for successful opening.

Certificates of Occupancy - Applications Received

- Cabinets and granite assembly, new occupancy 1414 N. Main St., Suites A and B.
- IRS representation and bookkeeping needs, business expansion 210B S. Cedar Ridge Dr., Suites 100A and 100C
- Little Caesars, new occupancy 310 S. Clark Rd., Suite B
- Dunkin Donuts / Baskin Robbin, new occupancy 310 S. Clark Rd., Suite A
- Eyelash extension services, new occupancy 603 Hwy 67, Suite 117

<u>Certificates of Occupancy – Issued</u>

- Gas station with a convenience store, change of name 103 S. Cedar Ridge Dr.
- Restaurant style social bar, new occupancy 323 S. Cedar Ridge Dr., Suite 303

Building and Inspections

- A total of 1,847 single-family rental properties have been registered to date; eight new properties were registered this week. Twenty inspections were completed since the previous update; eleven passed, eight failed, and one was canceled. The primary reasons for the failed inspections were absence of GFCI protection, as well as missing carbon monoxide and smoke detectors. A total of 1,287 Certificates of Occupancy have been issued since the inception of the Single-Family Rental Registration Program.
- Since the start of active lien collection in 2019, \$383,751.30 has been collected.
 A total of \$11,732.03 has been collected since January 1, 2022, including \$525.00 this week.
- This week 68 permits were issued, and 117 inspections were conducted.

Neighborhood Services

 Neighborhood Service Officers conducted 130 inspections, including reinspections, and have 55 open cases.

Planning and Zoning

- Items tracking for November 28 Planning and Zoning meeting:
 - Specific Use Permit for a carport at 1514 Natalie Lane.
 - December 20 City Council meeting.
 - Specific Use Permit for Short-Term Rental at 502 San Pedro Avenue.
 - December 20 City Council meeting.
 - o Replat at 803, 807, 809, and 811 South Cockrell Hill Road.
 - December 20 City Council meeting.

Items tracking for December 12 Planning and Zoning meeting:

- Specific Use Permit renewal for an event center at 626 Oriole Boulevard.
 - January 3 City Council meeting.
- Zoning change at 803, 807, 809, and 811 South Cockrell Hill Road.
 - January 3 City Council meeting.

New and Potential Projects:

- New Development at 300 West Highway 67:
 - Replat approved at the Planning and Zoning meeting on July 25.
 Client must now submit recorded plat.
 - Plans have been approved by all departments. Once the client submits contractor information and pays for the permit construction can begin.
- New Development at 518 East Highway 67:
 - A preliminary meeting was held on July 12.
 - A pre-development meeting was held on August 22.
 - Clients will be submitting engineering and building plans soon.
- Planned Development at 402 E. Wheatland Rd.:
 - A pre-development meeting was held on July 21.
 - Recommended for approval at the Planning and Zoning meeting on October 24.
 - Scheduled for City Council meeting on December 6.

- New Development at 700 West Camp Wisdom Road.
 - Planned Development request was approved by City Council on October 18.
 - The building permit application was submitted. The architectural and engineering plans are being reviewed by staff.
- New Development at 704 N. Main Street.
 - A site plan was submitted on August 30.
 - Staff provided comments on September 23 and are waiting on a resubmittal.
- Expansion at 803, 807, 809, and 811 South Cockrell Hill Road.
 - Replat application is scheduled for Planning and Zoning meeting on November 28.
 - Zoning change is scheduled for Planning and Zoning meeting on December 12.

Ongoing:

Comprehensive Plan Five-Year Update:

- Planning is at the beginning stages of updating the Comprehensive Plan.
- Planning and Zoning Commission is focusing on the Downtown District area, discussing the incorporation of new areas, and considering ways to incorporate green energy.
- Staff recommendations for updates to the Zoning Ordinance will eventually become a part of this process.

Short-Term Rental Registration Program:

- Six final notices and four initial notices were mailed on August 2.
- Four properties are going through the Specific Use Permit process.
- One property is no longer operating as a short-term rental and four properties have registered as long-term rentals.
- Four property owners have not responded.
- Four properties were granted a Specific Use Permit by the Council.

PARKS AND RECREATION

Parks:

- Staff inspected and monitored contractor performance and addressed Highway 67
 Green Ribbon project specification issues. Staff inspected the final four thousand
 landscape plants on the project.
- BrightView Landscape Services completed all the required mowing cycles for the week of November 7 - November 12, 2022. Staff continues to meet weekly to discuss quality and scheduling performance issues.
- Staff continues the installation of the Christmas lights and decorations at City Hall, Armstrong Park, Memorial Park, and the Service Center.
- Installation of the new fitness equipment continues at Red Bird Park.
- Staff prepared athletic fields for the girls' and boys' tournaments at Lakeside, Harrington, Alexander, and Lions Park.
- On November 13, the Duncanville Girls Softball Association held a "Toy Drive Tournmant" where thirty-two teams participated at Lakeside and Alexander Parks.
- On November 13, the Duncanville Boys Baseball Team hosted a thirty-six team tournament at Harrington Park, and many traveled from as far as Oklahoma.



Christmas lights and decorations at City Hall



Installation of Christmas decorations at Armstrong Park



DGSA Toy Drive Tournament at Lakeside Park

Fieldhouse:

- The main entrance sign for the Fieldhouse is scheduled for repair on Tuesday, November 22.
- The Fieldhouse plumbing issues have been resolved and all lines are operational for this weekend. Frontline plumbing is scheduled to return on Monday, November 21 for completion.

Upcoming Events:

- Garcia Promotions "Super Fights", three courts Friday, 5:00 p.m. to 12:00 a.m.
- Texas Wildcats Basketball Tournament, three courts Saturday, 10:00 a.m. to 5:00 p.m.
- Bridge Academy Developmental Youth Basketball League, two courts Sunday, 4:00 p.m. to 8:00 p.m.
- Masters Pro-Am Adult Basketball League, three courts Sunday, 4:00 p.m. to 9:00 p.m.

Senior Center:

- Become a member today! The minimum age to join is 50 years old. For more information, contact the Senior Center at 972-707-3864.
- The Senior Center continues to offer dine-in congregate meals. To make a reservation and for more information, contact the Senior Center at 972-707-3864.
- On Wednesday, November 9, the Senior Center enjoyed the beautiful sounds of the Goldenaires. They started their performance with "Over the Rainbow" and finished with singing "Happy Birthday" to everyone with November birthdays. Ms. Sue Pointer does a wonderful job conducting the choir. The Goldenaires rehearse every Wednesday at 10:00 a.m. and perform once a month at the center.
- At this month's Culinary Creations class, members made Thanksgiving sides. The sides included a sweet potato pie casserole topped with sugared pecans and a cranberry dish made with canned cranberry sauce, sour cream, and Jell-O. The Culinary Creations meets the second Monday of each month at 1:30 pm.
- The D.L. Hopkins Jr. Senior Center will be closed on Thursday, November 24 and Friday, November 25 in observance of Thanksgiving. Meals will resume with regular schedule on Monday, November 28.

Upcoming Events

- o Trip: Downtown Grapevine Monday, November 21 | 9:30 a.m.
- o Bingo Tuesday, November 22 | 10:00 a.m.
- o Trip: Mystery Lunch Tuesday, November 22 | 12:00 p.m.
- o Bingo Monday, November 28 | 10:30 a.m.
- o Holiday Dinner and Dance Wednesday, November 30 | 5:00 p.m.



Goldenaires Performance at D.L. Hopkins Jr. Senior Center



Culinary Creations at D.L. Hopkins Jr. Senior Center

Recreation Center:

Family Field Day - Saturday, November 19 | 11:00 a.m.

Join us for a fun family field day! There will be volleyball, sack race, inflatables, tug of war, relay race, shot put, cornhole, and much more! This is a FREE event.



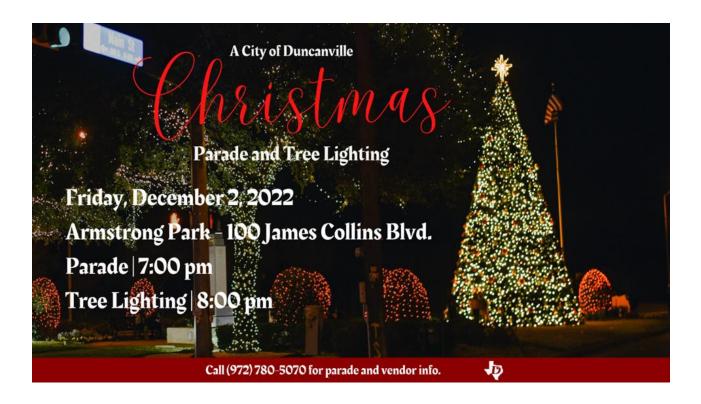
Christmas Parade and Tree Lighting - Friday, December 2 | 7:00 p.m. Christmas Parade | 7:00 p.m.

- The parade route starts on Wheatland at Freeman St., heads west, turns right on N. Main St., then ends on Nance St.
- Residents are welcome to set up blankets and chairs along the parade route to enjoy the fun and creative floats. After the parade, head to Armstrong Park for the Tree Lighting! Parking is available at the Recreation Center, Library, D.L. Hopkins Jr. Senior Center, and City Hall parking lots.
- Float entries are welcome! There is a \$25 float fee, and applications are due by Wednesday, November 23.

Tree Lighting | 8:00 p.m.

- Join Mayor Barry L. Gordon as he lights the Armstrong Park Christmas tree to kick off the holiday festivities, including live performances, singing of Christmas carols, yummy food and drink options, bounce houses, games, and much more. Be sure to dress up for pictures with Santa!
- For more information, contact the Recreation Center at 972-780-5070.

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LIBRARY

 The library will be closing on Wednesday, November 23 at 6:00 p.m. and will reopen on Monday, November 28 at 10:00 a.m. in observance of the Thanksgiving Holiday.

Best Southwest Library Consortium Statistics

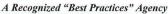
- Week of November 5 November 11:
 - 122 people from other Best of Southwest libraries visited and checked out materials from the Duncanville Library.
 - 73 items were delivered from Duncanville Library to other Best of Southwest libraries.
 - 88 items were delivered to the Duncanville Library from other Best of Southwest libraries.

SPECIAL RECOGNITION

On October 20, Assistant City Manager, Robert D. Brown, Jr., aided the City of Waxahachie with the selection of its Assistant Chief of Police. Chief Joe Wiser mailed a letter of thanks to Mr. Brown for his assistance.



VAXAHACHIE POLICE DEPARTMENT







November 3, 2022

Mr. Robert D. Brown, Jr. Assistant City Manager City of Duncanville 203 E. Wheatland Road Duncanville, Texas 75116

Dear Robert:

I want to personally thank you for being a part of our Assistant Chief promotional process on October 20th. Your presence, expertise, wisdom and guidance were truly invaluable. Dale, Albert and I continue to talk about what a tremendous asset you were to us and to the process.

Marcus Brown has hit the ground running in his new role as Assistant Chief. I feel confident that I have an exemplary team in place to accomplish my goals and to lead the Waxahachie Police Department going forward. You played such an important part in establishing this leadership team and I am deeply grateful for your time and expertise.

Please do not hesitate to reach out to me if there is anything that I can do for you or the City of Duncanville. I am grateful to have you and your city as a community partner.

Respectfully,

Joe Wiser

Chief of Police – Waxahachie Police Department

469-309-4412

jwiser@waxahachiepd.org

H.E.A.R.T.

Honor Ethics Accountability Respect Transparency

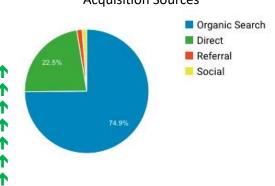
Duncanville.com Analytics November 9, 2022 – November 15, 2022

Users	Sessions	Bounce Rate	Session Duration		
4,427	5,947	53.17%	00:02:28		
Last report: 5,491	Last report: 7,093	Last report: 54.57%	Last report: 00:02:13		

Top 10 Visited Pages at Duncanville.com



Acquisition Sources



Meeting Stream (Swagit) Analytics November 9, 2022 - November 15, 2022

Users	Sessions	Bounce Rate	Session Duration		
52	66	75.76%	00:01:02		
Last report: 13	Last report: 18	Last report: 66.67%	Last report: 00:03:48		

Email Newsletter Reporting Past 30 Days

Contacts	Sends	Opens	Clicks	
3,656	17,947	4,588	485	
Last report: 3,657	Last report: 17,952	Last report: 4,620	Last report: 486	

New Support Site Requests in Last 7 Days: 16

At a Glance: Total Submitted: 247 | Total Open: 860 | Total Closed: 5411

Current Live Survey Response Totals To-Date

Duncanville Police Department – Better Together Survey (created 3/24/2022 - ongoing)

English: 34 (+1), Spanish: 1 (-)

Website Redesign Updates

Current and Next Steps:

- Launch preparations continue with revisions and addition of content.
 - ACM signed off
 - City Secretary signed off
 - o **Development Services/Economic Development** signed off
 - Fire Department signed off
 - o Fiscal Services signed off
 - o Human Resources signed off
 - o **Library** signed off
 - Neighborhood Services signed off
 - o Parks and Recreation signed off
 - o **Planning** signed off
 - o **Public Works** signed off
 - o Purchasing signed off
 - Police Department pending
 - City Manager's Office –

Needs:

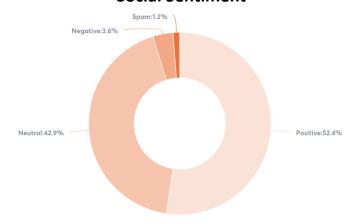
1. Minutes, Agendas, and other required documents correctly named and uploaded to their respective locations on the new website.

NEW LAUNCH DATE: NOVEMBER 23, 2022

City of Duncanville Aggregated Social Media Report November 3, 2022 – November 9, 2022

Audience	Engagement		Impressions		Pub	Published Items		
36,348	4,235		169,004		10	108		
Last week: 36,309	Last week: 5,649		Last week: 199,408		Last w	Last week: 108		
	New followers	Total followers	Engagement	Impressions	Publishing	Replies	Review items	
City of Duncanville	9	4547	297	18113	12	0	40	
City of Duncanville	0	1078	0	-	5	0	0	
City of Duncanville	7	945	25	1198	8	1	1	
in City of Duncanville	6	226	140	286	6	0	0	
G Duncanville Police Dept	6	12601	2376	75261	7	0	62	
✓ Duncanville Police Dept	-3	2278	3	-	5	0	1	
Duncanville Police Dept	1	1562	137	2050	5	1	5	
f Duncanville Fire Dept	0	2910	1	507	0	0	0	
Duncanville Fire Dept	0	129	0	-	0	0	0	
Duncanville Economic Dev	1	296	0	30	0	0	0	
Duncanville Economic Dev	0	23	0	-	0	0	0	
Duncanville Economic Dev	1	102	0	0	0	0	0	
Duncanville Economic Dev	0	15	0	2	0	0	0	
Ouncanville Public Library	3	1536	72	7123	17	0	0	
Duncanville Public Library	-1	468	19	-	17	1	1	
Duncanville Public Library	1	599	67	1254	17	1	5	
in Duncanville Public Library	0	5	0	0	0	0	0	
Ouncanville Parks & Recreation	5	3090	130	10814	3	5	10	
Duncanville Parks & Recreation	0	369	17	207	3	0	0	
Duncanville Parks & Recreation	0	10	0	-	3	0	0	
Keep Duncanville Beautiful	2	738	2	68	0	0	0	
Ouncanville Fieldhouse	0	1487	946	52052	0	0	0	
Duncanville Fieldhouse	0	595	0	-	0	0	0	
Duncanville Fieldhouse	4	716	3	39	0	0	0	
nuncanville Fieldhouse	0	23	0	0	0	0	0	

Social Sentiment



Total interactions: 4,235 5,649

Number of audience's interactions with your social profiles during the selected period.

Total reviewed items: 128 115

Number of times "Review" or "Delete" actions have been performed on items received during the selected period.

Total number of replies: 9 21

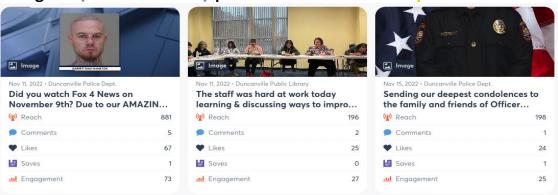
Number of replies to inbox's items during the selected period.

Top Content





Instagram (based on reach) | Duncanville Police Department



Twitter (based on engagement) | Duncanville Public Library





The following are included due to the persons, places or events in these stories having ties to the City of Duncanville.

November 16, 2022

Top high school basketball team from all 50 states in 2022-23 - MaxPreps

MaxPreps

RonaldHolland · Duncanville High School

USA TODAY Sports Super 25 high school football rankings

USA TODAY High School Sports

Duncanville (Texas). Record: 10-0 | Last Result: def. ... Cedar Ridge (Texas) 58-10 | PR: 12 ... Fort Bend Clements (Texas) 59-0 | PR: 17 ...

Razorbacks blast Fordham 74-48 | Vanburen | thecabin.net

Log Cabin Democrat

0) from **Duncanville**, **Texas**, with a fast break dunk against Fordham Friday night at Bud Walton Arena in Fayetteville. Craven Whitlow photos.

November 15, 2022

Story Time at **Duncanville** Public Library With Old Chisholm Trail NSDAR

Focus Daily News

Duncanville Youth Services Librarian Danene Hudson was intrigued by the book's review, and plans to add the historic series to the library for pre- ...

After **Duncanville's** self-imposed postseason opt-out, UIL cancels upcoming SEC hearing

Dallas Morning News

In light of **Duncanville** ISD's self-imposed UIL postseason opt out for its boys basketball team, the UIL State Executive Committee has canceled a ...

Duncanville boys basketball team opts out of '22 postseason play - Yahoo! Sports

Yahoo! Sports

One of the best boys high school basketball teams in the country won't be participating in the playoffs this year. **Duncanville** (**Texas**) was ...

After Duncanville's self-imposed postseason opt-out, UIL cancels upcoming SEC hearing

Dallas Morning News

... won at Duncanville High School in **Duncanville**, **Texas**, Wednesday, Nov. ... Duncanville's boys basketball team was forced to forfeit all games ...

Duncanville boys basketball team opts out of '22 postseason play

USA TODAY High School Sports

One of the best boys **high school** basketball teams in the country won't be participating in the playoffs this year. **Duncanville** (Texas) was ...

SCNext Top 25 - The best 2022-23 high school boys' basketball teams - ESPN

ESPN

Duncanville (Texas) 1-0 14. La Lumiere (La Porte, Ind.) 4-0 15. Bishop Gorman (Las Vegas) 0-0 16. Notre Dame (Sherman Oaks, Calif.) 0-0

November 14, 2022

Super 25 Score Recap: Top teams hold firm while Long Beach Poly, Centennial stumble

USA TODAY High School Sports

Duncanville (Texas). def. Bryan (Texas) 74-13. 10. North Shore (Houston, Texas). def. Dobie (Texas) 49-3 ... def. Fort Bend Clements (Texas) 59-0 ...

High school girls basketball: Outlook bright again as 2022-23 season set to begin

Bossier Press-Tribune

Parkway is also playing in the Sandra Meadows Classic in **Duncanville**, **Texas**. Four-year starter Mikaylah Williams, who recently signed with LSU, ...

November 13, 2022

Players, Parents Denounce **Duncanville** ISD's Decision to Opt Out of Boys Basketball ...

NBC 5 Dallas-Fort Worth

Duncanville ISD parents and players are denouncing the move to opt out of UIL post-season play for boys basketball.

Top-ranked Duncanville High School boys basketball team opts ... - FOX 4 News Dallas-Fort Worth

FOX 4 News Dallas-Fort Worth

Top-ranked **Duncanville High School** boys basketball team opts out of playoffs. Duncanvile ISD Superintendent Dr. Marc Smith announced on Friday ...

Duncanville basketball players, parents condemn district's decision to opt out of playoffs

Dallas Morning News

DUNCANVILLE — Hours after **Duncanville** ISD announced the **Duncanville's** boys basketball team will opt out of this season's UIL playoffs, ...

Top-ranked **Duncanville** High School boys basketball team opts out of playoffs - Yahoo News

Yahoo News

Duncanvile ISD Superintendent Dr. Marc Smith announced on Friday that the boys basketball team will opt out of postseason play for the 2022-2023 ...