

To: Mayor and Members of City Council

From: Aretha R. Ferrell-Benavides, City Manager

Date: July 29, 2022

Subject: Weekly Update

PUBLIC WORKS

Operational Updates:

Director Updates on Council Requests

Date Rec'd	Requestor	Subject	Remarks
7/25/2022	Councilmember Contreras	Status of Sewer Basin Study	The Sewer Basin Study is scheduled to be awarded at the August 2, 2022, Council Meeting and will commence soon after.
7/25/2022	Councilmember Contreras	Inquired regarding the proposed project by Dallas to be constructed just north of Thoroughbred Hills subdivision. The design engineer, Pacheco Koch, distributed letters to residents requesting access to their properties for surveying purposes related to the upcoming project	The overall project being designed by Dallas is called: 2021 Water & Wastewater Design in Unserved Areas (DWU-2022-0018201) This specific area is designated: PID 6870-6872, Priority 2 (South).
7/22/2022	Councilmember Harvey	Trash Pickup on Barrymore Ln.	Staff was notified of trash that had not been picked up and worked swiftly with Republic Services to address the issue.

Street Division

- Completed asphalt pavement repairs at 500 Thrush, 327 Linkcrest, and 325 Harrington.
- Repaired utility cuts at 1518 Shamrock.
- Removed 50 cubic yards of brush from right-of-way at 715 Middale, 1707 Meadowwood, 620 Flamingo, and Park Ln.
- Installed ADA ramp at 325 Harrington.
- Inspected 284 inlets, cleaned 13 inlets, and removed 7 yards of trash and debris.
- Nortex, the city's FY22 pavement lifting contractor, began pavement lifting on Omaha.







Pavement Lifting on Omaha

Utilities Division

- Water usage was 56.162 million gallons this reporting period, July 18-24, 2022, up from 52.107 MG the previous week. The daily peak water demand of 8.312 million gallons occurred on Friday, July 22. There were 0.0 inches of precipitation during this reporting period.
- Crews responded to four sewer calls, televised 101 feet of sewer line, and cleaned 3,350 feet of sewer line.
- Over fifteen right-of-way locates were completed.
- The Solid Waste Division received eleven complaints: four trash, five bulk, and two brush.
- Seven recycle bins were distributed to residents.
- Republic commenced daily solid waste collections at 6:00 a.m. instead of the regularly scheduled time of 7:00 a.m. Republic requested this schedule change through July 31, 2022, to address worker safety during sweltering hot weather conditions. The new times were communicated to residents through various channels.

CIP Construction

E. Danieldale Rd. Reconstruction and Utility Improvements Project (Main St. to US-67) – The City's contractor is Pavecon. Pavecon's subcontractor, Stenson, applied hydromulch in the parkway on the north side of the road after the temporary sprinkler was installed. Another subcontractor, M-CO, set up and bored the casing for the 16-inch water main under the double 60-inch drainage pipe at Bob Lee Blvd., which was installed at the beginning of the project. Additionally, the contractor connected to the 18-inch water main in the receiving pit at S. Main St.









Below is the tentative Danieldale Road Reconstruction and Utility Improvements schedule for the project milestones:

Milestone	Tentative Completion	Actual Completion
Storm & Sewer Under Eastbound Lanes (EBL)	July 2021	July 2021
All Utilities Under Westbound Lanes (WBL)	November 2021	March 2022
WBL Paving	June 2022	June 2022
Install Water Line Under EBL	August 2022	To Be Determined
EBL Paving Complete	October 2022	To Be Determined
Project Complete	Dec 2022 / Jan 2023	To Be Determined

• Forest Hills Ramps Reconstruction – The City of Duncanville and the Dallas County Planning and Development Department, via the federally funded HUD Community Development Block Grant Program, are funding construction improvements to the reinforced concrete ramps and sidewalks at four intersections within the Forest Hills Subdivision. The City's contractor, Northstar Construction, LLC, continued setting the concrete formwork, pouring the new concrete ramps, and installing the new sidewalk at the Freeman-Center intersection. Northstar installed the new pedestrian pole foundations and is working to install the pedestrian push buttons at the Freeman-Center intersection within the coming week.





• The Highway 67 Green Ribbon Construction Project - Green Ribbon Project construction commenced on October 11, 2021, with estimated completion now scheduled to occur in November 2022. In addition to site and irrigation improvements, the contractor is installing piers for the Wintergreen Road monument and pouring concrete for the footings. Landscape planting is expected to occur in August.



• Fire Station #1 – Staff and BRW Architects completed the 100% Construction Drawings. CORE Construction, the Construction Manager at Risk, put the project out for bid. A "Subcontractor Outreach Event" was conducted on March 22, 2022, at the Senior Center from 4:00 p.m. – 6:00 p.m., and a Virtual Pre-bid meeting was held on March 24, 2022. CORE opened bids on April 7, 2022. Council approved the Guaranteed Maximum Price agreement in June 2022. Notice of Intent to Award Contract was provided to Core Construction on July 20, 2022. Construction commencement should occur in Fall 2022, with completion anticipated in Fall 2023.



Other Construction

 ONCOR Transmission Line Work at W. Camp Wisdom Rd. and N. Cedar Ridge. Much of the work to replace transmission lines along Camp Wisdom Rd. has been completed by Oncor's contractor. The contractor removed the tower foundations and is working on sidewalk repairs.



ONCOR Line Work in the vicinity of the Downtown District. ONCOR is upgrading
the electrical line along Daniel St, Main St, Center St, Freeman St, and
Wheatland Rd (see map below). The upgrades will improve the electrical
system's capacity in that area. Work has commenced.



TXDOT I-20 Construction Cockrell Hill Rd to Hampton Rd. TXDOT plans to
construct new service roads and ramps from Cockrell Hill Rd in Duncanville to
Hampton Rd in Dallas to include new bridges across US-67. Following City
Council Resolution in August, TXDOT will construct the US 67 Cockrell Hill Rd
Texas U-Turn on the southwest side of the bridge. The project was awarded at
the beginning of December 2021. The Pre-construction Meeting with TXDOT
and the Contractor was held on February 1, 2022. Austin Bridge & Road, the
contractor, started construction in April 2022, with an estimated completion date
of November 2024.

FIRE DEPARTMENT

- The Fire Department responded to 135 calls for service in the past seven days, which included:
 - 93 EMS calls.
 - 10 motor vehicle accidents.
 - 1 dryer fire in Duncanville.
 - o 2 brush fires: 1 in Duncanville and 1 in Balch Springs.
 - 1 vehicle fire in Duncanville.
 - 1 grass fire in Duncanville.
 - 1 building Fire in Cedar Hill.
- The Department has one vacancy as of July 6. We will have another vacancy on August 1, 2022, for a total of two vacancies. Interviews for the two vacant positions are scheduled for August 1.

- Of our four new employees, two of the firefighters now count as staffing. The other
 two new employees will not be counted as staffing until they complete the required
 training after attending a firefighter academy. Two new employees are paramedics
 certified by the Texas Department of Health Services and will attend DeSoto's fire
 academy. The other two new employees are fire certified with the Texas
 Commission on Fire Protection and attended A&P on Monday July 25.
- The Civil Service promotion list for the Driver/Engineer position has been certified. The Department promoted Brent Nabors to the Driver/Engineer position on 'C'Shift and Phillip Clark to the Driver/Engineer position on "A' Shift. Please join Chief Rohde on congratulating Driver Engineers Nabors and Clark on the hard work of studying for the exam and their dedication to advancement in the Fire Department.
- National Weather Service in Fort Worth forecast temperatures of over 100 degrees until next THURSDAY, August 4th. Hot temperatures and high humidity will increase the risk for heat-related illnesses. Drink plenty of fluids and stay in an airconditioned building if possible.
- As of July 28th, Dallas County remains under a outdoor burn ban due to high temperatures and drought conditions. Open flame cooking can be done outdoors during a burn ban, however the flames must be completely enclosed in the cooking device.





POLICE DEPARTMENT

COMMUNITY CORNER

We are currently taking applications for the Duncanville Police Department's 61st Citizen Police Academy! This session will begin on **August 23, 2022**.

In 1991, the Duncanville Police Department was one of the first agencies within the State of Texas to offer a forum for citizens to learn about their police department, how they operate, and why they operate in a manner that may not be obvious to most, and much more.

The 11-week program will be held Tuesday nights from 7:00 p.m. to 10:00 p.m.

Attendees will learn about topics such as the following and many more:

- Patrol Techniques
- SWAT Operations
- Criminal Investigations
- Traffic Enforcement/Investigation
- Distracted Driving

Because our department personnel teach all classes, it is also an excellent way for attendees to learn who we are from an organizational and personal standpoint. Likewise, it is a great opportunity for us to get to know our community better.

Applicants must live or work in Duncanville, be at least 21 years of age, and fill out an application to attend. Applications are available at the Duncanville Police Station Lobby or online at https://www.duncanville.com/departments/police/crime-prevention/citizen-police-academy/.





CPA Graduates helping at one of our Open Houses

PERSONNEL

- Officer Fares Acosta is doing well in his second phase of field training. He is scheduled to complete field training at the end of August.
- Cadet Jessica Determan is in the basic peace officer academy at the North Central Texas Council of Governments.
- We have seven openings for sworn personnel.
- Cadets Saul Vara and Brandon Dunn graduated the academy, and did so with amazing honors! Cadet Vara was the top marksman and received the third highest TCOLE exam score. Cadet Dunn finished with the highest grade on the TCOLE exam and served as class sergeant during the academy. We are appreciative of the leadership and professionalism we are adding to our team and anticipate the growth we are sure to see as they transition into field training.



DEVELOPMENT SERVICES

Economic Development

- Assisted Fiscal Services by supplying business information for FY22 Annual Comprehensive Financial Review.
- Continued supporting interdepartmental effort for the WaterSMART AMI grant.
- Finished revising the DCEDC Incentive and Grant Application to complement the DCEDC Incentive and Grant Policy adopted by Council July 19, 2022.
 - Eleven applications have been sent to businesses since adoption of the new policy.
- Met with the executives for Project Jet regarding expansion to Duncanville.
- Continued to process ARPA Small Business Assistance grants.
 - Seven applications were processed for disbursement this week.
- Hosted DCEDC Monthly Regular Board Meeting July 25, 2022 at 6:00 p.m.
- Approved and signed Red Bird Lanes Development Agreement on July 19, 2022.
 The grant provides a total of \$11,683.60 for improvements to the the exterior of their building and the replacement of the rear fence.

<u>Certificate of Occupancy – Applications Received – WEEKLY (EDC)</u>

- Hair salon: 123 W. Wheatland Rd. (New Occupancy).
- Office for Auto Dealer no cars stored on location: 210 S. Cedar Ridge Dr., Suite #205, Bldg. B (New Occupancy).

Certificate of Occupancy - Certificate Issued - WEEKLY (EDC)

 Multi-family residential property management: 1407 Acton Ave. (Change of Ownership)

Neighborhood Services

- Neighborhood Service Officers conducted 124 inspections (including reinspections) and have a total of 54 open cases.
- The Health Inspector conducted 34 health inspections last week.
- Applications for the Fall 2022 Property Improvement Program Days are now available, and will be accepted through August 31.
- Lynette Romero, Planning Technician, has moved into Building 103.
- Interviews for the vacant Building Inspector position began this week. There are four candidates scheduled for the interview process.

Building Inspections

- A total of 1,785 single-family rental properties have been registered to date; one new property was registered this week. Forty-nine inspections were completed since this week; twenty-four passed, nineteen failed, and six were canceled. The primary reasons for the failed inspections were absence of GFCI protection, as well as missing carbon monoxide and smoke detectors. A total of 1,065 Certificates of Occupancy have been issued since the inception of the Single-Family Rental Registration Program.
- This week 68 permits were issued, and 172 inspections were done.

Planning & Zoning

- Items tracking for August 8, 2022, Planning and Zoning meeting:
 - Replat for City of Duncanville Fire Station at 306 W. Camp Wisdom Rd. – plat received July 11, 2022.
 - Replat at 522 East Red Bird Lane plat received July 15, 2022.
 - September 6, 2022 City Council meeting.
- Items tracking for August 16, 2022, City Council meeting:
 - Specific Use Permit for Short-Term Rental at 203 North Casa Grande Circle – application received May 11, 2022.
 - Recommended for approval at the June 27 Planning and Zoning meeting.
 - Specific Use Permit for Short-Term Rental at 211 North Casa Grande Circle – received May 11, 2022.
 - Recommended for approval at the June 27 Planning and Zoning meeting.

- Rescind Specific Use Permit for Adult Life Skills Center at 328 East Camp Wisdom Road-received May 6, 2022.
 - Rescheduled from the June 27 Planning and Zoning meeting.
 - Recommended for approval at the July 25 Planning and Zoning meeting.
- Specific Use Permit for Carport at 218 Cedar Street application received June 20, 2022.
 - Recommended for approval at the July 25 Planning and Zoning meeting.

New & Potential Projects

- New Development at 300 West Highway 67:
 - Replat approved at the July 25 Planning and Zoning meeting.
 - Civil and Landscape Plans to be submitted Summer 2022.
- Re-Development at Wheatland Plaza (402 E. Wheatland Rd.)
 - Pre-Development meeting held on July 21, 2022.
 - Waiting for clients to schedule another meeting and submit replat application.

Ongoing

Comprehensive Plan Five-Year Update

- Planning is at the beginning stages of updating the Comprehensive Plan.
 - Planning and Zoning Commission are focusing on the Downtown District area and discussing the incorporation of new areas.
 - Staff will eventually recommend updates to the Zoning Ordinance.

Short-Term Rental Registration Program

- Twenty notification letters were mailed out to property owners on April 1, 2022.
- One owner did not receive an initial notice but did respond.
- Thirteen property owners have responded since initial notices were mailed out on April 1.
- Five properties are currently going through the Specific Use Permit process.
- Eight properties are no longer operating as short-term rentals.
- Seven property owners have not responded
- One Property was granted a Specific Use Permit by City Council on July 19, 2022; the owner is in the process of registering/inspecting the property.
- There are currently a total of twenty short-term rentals in Duncanville

 three of the total have surfaced within the month of July and four
 of the total are unidentifiable.
- Final notices are expected to be mailed August 1.

PARKS AND RECREATION

Parks:

- BrightView Landscape Services completed ninety-eight percent of its required mowing cycles for the week of July 18 - 23, 2022. Staff continues to meet weekly to discuss scheduling issues.
- Brightview mowed the BNSF right-of-way on the west side of N. Main Street from I-20 to Carr. This area is typically maintained by BNSF but had reached an unacceptable height to wait for their response.
- Brightview replaced 1000 linear feet of fence topper on BBI fields.
- Staff removed the grates from the park grills this week to help mitigate the potential for grass fires in the parks.
- The parking lot of Alexander Park was re-striped.



Parking lot at Alexander Park

Fieldhouse:

- PA System wiring and speaker installation have been completed, waiting on DataVox to get the system up and running.
- Shot clocks and displays have been delivered, and the installation is complete.
- Upcoming Events:
 - Summer Camp Week 8 (relocated to Crossroads Church)
 Monday through Friday 6:30 a.m. to 6:00 p.m.
 - Prime Time Nationals Basketball Tournament, 6 courts Thursday 12:00 a.m. to 10:00 p.m.; Friday 10:00 a.m. to 9:00 p.m.; Saturday 9:00 a.m. to 10:30 p.m.; Sunday 9:00 a.m. to 4:30 p.m.
 - Masters Adult Basketball League, 3 courts Sunday 4:30 p.m. to 9:30 p.m.
 - Xtreme Hip Hop Tour, 2 courts Sunday 5:00 p.m. to 8:00 p.m.

Senior Center:

- Become a member today! The minimum age to join is 50 years old. For more information, contact the Senior Center at (972) 707-3864.
- The Senior Center continues to offer curbside meal pickup, delivery of meals, and dine-in meals. For more information, contact the Senior Center at (972) 707-3864.
- On Wednesday, July 20, senior center members joined us bright and early for our Bagel Social. The center is very fortunate to continue to receive donated bagels from Einstein Bagels in Mansfield, Texas. This monthly social provides seniors with a tasty breakfast while socializing with fellow members.
- On Thursday, July 21, the senior center hosted a Medicare Fraud workshop. The
 presenter, Ms. Gretchen Filcher provided our seniors with helpful tips on how to
 avoid scams and what to do if you are caught in a scam.



Bagel Social

Recreation Center:

Catfish Catch and Fishin' with Duncanville P.D. has been postponed due to
extremely low water at Lakeside Park and concerns about water quality for the
stocking of the fish. Texas Parks and Wildlife Fisheries has suspended urban
pond stockings due to the potential for fish kills with low oxygen levels. The
event will be rescheduled to this fall.



Free Event, RSVP Today!

Limited equipment available, while supplies last.

For more information contact the Recreation Center at (972) 780-5070 Or email Officer Carter at: mcarter@duncanvillepd.com

LIBRARY



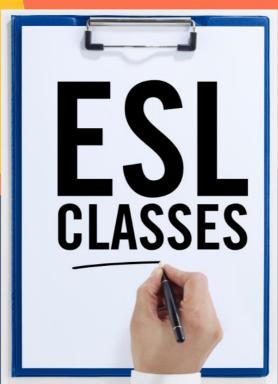
ADVANCED ESL CLASSES ONGOING FRIDAYS @ 10:30 AM

Library Program Room

- Join any time
- Practice pronunciation
- Expand vocabulary
- Understand idioms & metaphors
- American culture



201 James Collins Blvd. Duncanville, TX 75116 972-780-5052



Communications & Marketing

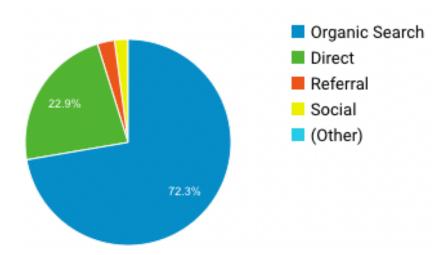
Duncanville.com Analytics July 6, 2022 – June 12, 2022

Users	Sessions	Bounce Rate	Session Duration
5,266	7,073	55.58%	00:02:52
Last week: 6,222 27.9%	Last week: 8,123 23.4%	Last week: 59.25% 12.2%	Last week: 00:02:17

Top 10 Visited Pages at Duncanville.com

1.	Duncanville.com/	-
2.	/pay-bill-online/ 1,472	-
3.	/departments/library/patron-computer-f-a-q/ 946	-
4.	/departments/human-rreer-opportunities/ 454	1
5.	/departments/utility-billing/ 374	-
6.	/departments/library/310	1
7.	/departments/police/ 242	1
8.	/departments/ 207	Ψ
	/departments/permit-inspection-services/ 207	1
10	. /departments/parks-rerecreation-center-2/ 201	V

Acquisition Channels



Email Newsletter Reporting Past 30 Days

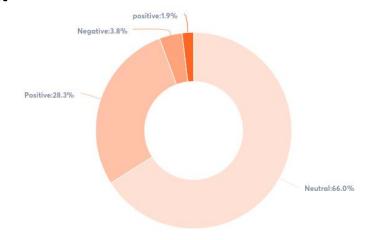
Contacts	Sends	Opens	Clicks
3,423 🔥 9	10,042	2,288 32%	265 _{4%}

City of Duncanville Aggregated Social Media Report July 20, 2022 – July 26, 2022

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Audience	Engagement	Impressions	Published Items
35,294	1,845	119,476	51
Last week: 30,850	Last week: 2,496 ★ 66.4%	Last week: 76,186	Last week: 47
	Now followers Total faller	wars Engagement Impression	s Dublishing Benlies Boyle

	New followers	Total followers	Engagement	Impressions	Publishing	Replies	Review items
City of Duncanville	12	4446	595	31626	4	1	19
City of Duncanville	3	1042	12	-	2	1	6
City of Duncanville	11	835	82	1110	3	2	5
City of Duncanville	5	169	7	104	1	0	0
Duncanville Police Dept	15	12413	339	23709	1	5	4
Duncanville Police Dept	8	2244	0	-	0	0	2
Duncanville Police Dept	3	1549	1	152	0	1	1
Duncanville Fire Dept	1	2826	4	312	0	0	2
✓ Duncanville Fire Dept	0	129	0	-	0	0	0
1 Duncanville Economic Dev	1	241	0	62	0	0	0
✓ Duncanville Economic Dev	0	23	0	-	0	0	0
Duncanville Economic Dev	1	101	0	0	0	0	0
Duncanville Economic Dev	1	12	0	0	0	0	0
Ouncanville Public Library	3	1448	58	3132	11	1	2
Duncanville Public Library	5	552	17	444	9	2	2
Duncanville Public Library	0	5	0	0	1	0	0
n Duncanville Public Library	0	5	0	0	1	0	0
1 Duncanville Parks & Recreation	0	3002	75	8330	3	0	3
Duncanville Parks & Recreation	1	345	2	53	1	0	0
Duncanville Parks & Recreation	0	3	1	-	2	0	0
G Keep Duncanville Beautiful	2	730	0	173	0	0	0
Ouncanville Fieldhouse	7	1417	639	49971	1	0	1
Duncanville Fieldhouse	0	594	0	-	0	0	3
Duncanville Fieldhouse	2	691	4	298	1	0	0
Duncanville Fieldhouse	0	21	0	0	0	0	0

Social Sentiment

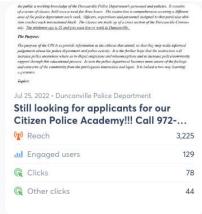


Total number of replies: 14

Top Content

Facebook (based on engaged users)







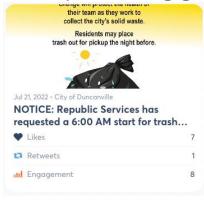
Instagram (based on engaged users)







Twitter (based on engagement)







Current Live Survey Response Totals To-Date

Duncanville Police Department – Better Together Survey (created 3/24/2022 - ongoing)

English: 25 (-), Spanish: 1 (-)

Website Redesign Updates

Current and Next Steps:

- Design & Migration
 - Design of the main website, which will be the new Duncanville.com, has been completed.
 - The main website is undergoing a quality assurance check, but some editing will be done by this office to bring it up to date with the live website.
 - DuncanvilleFieldhouse.com design has been implemented. Staff will need to be trained on how to update this site.
- Training is being planned.
 - Staff for the website has been determined.
 - Awaiting the addition of staff to the backend and training.
- UAT (User Acceptance Testing) continued review of design/migration and updating content to prepare for go live.
- Deployment signoff and go live
 - The launch of the new website should happen by the beginning of September.

IN THE NEWS

The following are included due to the persons, places or events in these stories having ties to the City of Duncanville.

July 27, 2022

MaxPreps turns 20: Top single-season teams of the past two decades MaxPreps

2015-16 **Duncanville** (**Texas**) girls basketball ... While Texas teams sometimes suffer in national rankings because they rarely play outside of the ...

July 26, 2022

<u>2024 five-star DE Colin Simmons talks upcoming visits, thoughts on Texas - UGASports</u> UGASports - Rivals.com

Duncanville standout defensive end. Colin Simmons. NATL. ST. POS. is ranked by Rivals.com as the number one prospect in the entire country for the ...

July 25, 2022

<u>Trophies Presented to **Duncanville** July 4th Parade Floats - Focus</u> Daily <u>News</u> Focus Daily News

Parade Chairman McBurnett said, "The Duncanville Lions Club would like to thank the **City of Duncanville**, the Parade participants and the Community for ...

2022 High School Football Preview at a glance - CableFree TV

CableFree TV

1 player in Texas on 247Sports composite rankings. ... the five-star edge rusher from **Duncanville** (**Texas**) was a first-team selection on the 2021 ...

July 24, 2022

No updates

July 23, 2022

<u>Previewing the 2022 high school football season: David Hicks Jr., Peter Woods</u> headline top ...

MaxPreps

Colin Simmons is the only non-senior featured in this group and the five-star edge rusher from **Duncanville** (**Texas**) was a first-team selection on ...

July 22, 2022

Dallas firefighters working to put out grass fire - Audacy

Audacy

Members of the DeSoto and **Duncanville** fire departments are on the scene helping out. Related.

<u>Local KIDpreneurs Invited to Join Kids Business Fair - Focus Daily News</u>

Focus Daily News

Local KIDpreneurs are invited and encouraged to join Young Legacy Builders Kids Business Fair at **Armstrong Park** amphitheater in **Duncanville** July ...

Panthers mix experience, depth in secondary - Murphy Monitor

Murphy Monitor

The **Panthers** return one starting safety and one starting cornerback. Dezmond Smith will start at one safety spot, he started as a sophomore last ...

July 21, 2022

Texas All Time Football Recruits - 247 Sports

247 Sports

B.J. Johnson South Grand Prairie (Grand Prairie, TX) Class of 2000. 6-1 / 190 ... Ja'Quinden Jackson Duncanville (**Duncanville**, **TX**) Class of 2020.